



STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer
2. FROM: DHS/Hawaii Public Housing Authority

Department/Division/Agency
Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Provision of design services (A/E) for the reroofing and renovation at Hale Hauoli project in Honokaa, Hawaii.

4. Name of Vendor: K&G Architects Address: 65-1232 Laelae Place Kamuela, HI 96743	5. Price: \$ 97,531.70 \$ not to exceed current contract amt. of \$235,000 6. Term of Contract: From: 10/9/09 To: 8/31/10 7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
In May 2008, the HPHA contracted with KOA Architects to provide design and construction administration services for the reroofing and renovation project at Hale Hauoli. In May 2009, the HPHA was informed that the partner and primary architect on the project left KOA Architects and started another firm, K&G Architecture. Based on the amount of time already invested in site investigations and design work, continuing to work with KOA Architects would significantly delay the project.

In May 2009, KOA Architects originally requested that HPHA assign the contract to K&G Architects. The AGs have since advised, however, that the proposed transfer of work would not be covered by an assignment as allowed in the general conditions and as such, a request for exemption is more appropriate.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
The selection of K&G Architects is based on the fact that the primary architect responsible for site investigation and design services, who started the work at KOA Architects, would be able to continue to complete the work. The HPHA would not lose time on a project that is almost 90% ready to be bid out.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
This exempted procurement requires approval by the HPHA's Office of the Executive Director, Procurement Office, and Budget office. With the exception of the change in contractor, no contract terms or conditions will be exempted. For example, the contractor will still be required to comply with the requirements for certification of compliance with DLIR requirements, insurance certificates, DCC&A

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

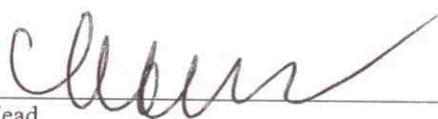
12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Chad Taniguchi	Executive Director	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Rick Sogawa	Acting Procurement Officer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Mark Buflo	Budget	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Marcel Audant	Construction Branch Chief	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to: Department: Hawaii Public Housing Authority
 Contact Name: Rick Sogawa
 Phone Number: 808 832-6038
 Fax Number: 808 832-6039

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*


SEP 25 2009

 Department Head Date

Reserved for SPO Use Only

15. Date Notice Posted 9/29/09

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. Department is reminded that procurements \$2,500 or more are required to be posted on the Procurement Reporting System.

16. APPROVED DISAPPROVED NO ACTION REQUIRED


10/19/09

 Chief Procurement Officer Date