

7:09 AUG -3 P2:14



STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
- 2. FROM: Department of Health/FHSD/FCSS

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:  
 This contract will support the Child Abuse Prevention and Public Awareness requirements for the Federal Community Based Child Abuse Prevention (CBCAP) grant administered by the Department of Health. It is expected that services will support public awareness activities such as observance and implementation of the National Child Abuse Prevention Month (including the annual Teddy Bear Drive, the annual Child Abuse Prevention Conference, and the Pinwheels for Prevention events which are proprietary to Prevent Child Abuse Hawai'i (PCAH) and the Child Abuse Prevention Planning (CAPP) Council) activities. In addition, year-round family strengthening events such as Family Story Time shall be coordinated statewide. PCAH will also conduct monthly child safety and child abuse prevention meetings, and coordinate and collect educational and training data related to the promotion of strategies related to the prevention of child abuse and neglect.

4. Name of Vendor: Prevent Child Abuse Hawai'i Address: 1575 South Beretania Street, Suite 206 Honolulu, Hawai'i 96826	5. Price: \$300,000.00
6. Term of Contract: From: 2/1/10 To: 6/30/13	7. Prior Exemption Ref. No. 09-064-B

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
 The Maternal and Child Health Branch (MCHB) believes that procurement by competitive means to support Child Abuse Prevention Awareness Month activities using the funds from the federal Community Based Child Abuse Prevention (CBCAP) grant is neither practicable nor advantageous to the State due to the following: The CAPP Council has met under the direction and guidance of Prevent Child Abuse Hawai'i (PCAH) for the past 25 years. Led by PCAH, the CAPP Council meets monthly and brings together prevention leaders from State and private organizations as well as branches from the military statewide. Competitive procurement by the State is not practical as it will lead to the duplication or competition of an organized community-based, collaborative effort which has been in place since 1983.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
 The MCHB is the recipient of the federal CBCAP grant whose purpose is to "support community-based efforts to develop, operate, expand, and enhance and, where appropriate, network initiatives aimed at the prevention of child abuse and neglect." This grant specifies that the lead agency coordinate/participate in a network whose role is the promotion and observation of Child Abuse Prevention Month in April which seeks to strengthen families to prevent child abuse and neglect. Issuing an RFP for these services is counter to the intent of the CBCAP's grant whose purpose is to support community based networking. Previous contracts for these services have been procured using the 103D process, with approval for exemption, which recognizes that PCAH and the CAPP Council have planned and developed activities that are proprietary events.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:  
 The services of this contract will be monitored fiscally by monthly invoices and program performance will be monitored by participation on the agency's CAPP Council. The contract agreement will be reviewed and approved by the Department of Health's MCHB, Family Health Services Division, as well as the Administrative Services Office. A single contract to support all of these efforts will provide a consistent means of collecting information and data, as required for the CBCAP federal grant, from these prevention activities for and minimize the total costs.

