

STATE OF HAWAII '04 AUG 17 A10 :40

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

FROM: DBEDT/Strategic MarketingandSupportDivision/ServiceTradeBranch  
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:  
  
Services related to economic development projects for the County of Kauai which will encourage the growth of the County's economy, provide for attraction of new businesses and investments, create quality jobs, develop new solutions to economic development issues such as industry diversification, promote the County as a place to do business, and assist firms with strategic partnerships and business expansion.

Name of Vendor: Kauai Economic Development Board (KEDB) Address: 4290 Rice Street, Lihue, HI 96766	Cost: \$10,000.00
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Term of Contract: From: October 1, 2004 To: September 30, 2005	Prior Exemption Ref. No. (if applicable)
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Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
  
See Attachment A

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
  
As stated in the previous section, KEDB's capabilities are best suited to the described services.

A description of the agency's internal controls and approval requirements for the exempted procurement:

The Strategic Marketing & Support Division (SMSD) will be required to submit a request for project approval for this procurement, which will be reviewed by the Division Administrator, the DBEDT Contracts Office and both the Director and Deputy Director.

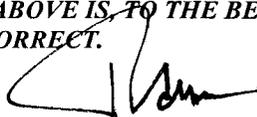
A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Ted Liu, Director  
 Steve Bretschneider, Deputy Director  
 Dennis T. Ling, Program Administrator, Strategic Marketing & Support Division  
 Jamie Lum, Economic Development Specialist  
 Eileen Harada, Contracts Specialist  
 Wendy Yoshinaga, Fiscal Officer

Direct questions to: Dennis T. Ling	Phone Number: 587-2755
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This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes  No

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.**



**AUG 16 2004**

Department Head or Designee

Date

Title (If other than Department Head)

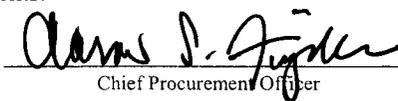
Chief Procurement Officer's Comments:

This exemption is for the solicitation process only, Chapter 103D-310, HRS, shall apply.

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED

 8/27/04  
 Chief Procurement Officer Date

cc: Administrator,  
 State Procurement Office

## Attachment A

This request for Exemption is being submitted because the Kauai Economic Development Board (KEDB) receives contracts from DBEDT on a recurring basis within any given twelve (12) month period.

The vendor required to perform this service must have a county focus but also have the ability to work on a statewide level. KEDB whose primary mission is to generate jobs and tax revenues for Kauai County, works closely with the economic development boards of the other three counties. There is a commonality of projects that already exists between these entities based upon the mutual interests of the respective counties, thus creating a strong synergistic approach to economic development from a "grass roots" level.

KEDB has a broad-based membership, thus representing a good cross-section of Kauai's private sector businesses. They also maintain a close relationship with the Kauai County government, non-profit business entities and community-based organizations. As a result, they are able to secure partnerships and contributions that, when leveraged with State resources, enable us to carry out programs that penetrate the public and private sectors at multiple levels.

In addition, KEDB has a true 'team player' attitude and brings manpower resources to the table.

Finally, KEDB has a proven track record with the State, having worked on past projects such as the 2003 SPIE Optical Science & Technology International Conference & Exhibition, the Hawaii Business Mission to Silicon Valley in May 2003, and the BIO 2004 Annual International Convention.

This is the cooperation between counties/islands that the State is seeking in a potential vendor for this project. Therefore, procurement by competitive means is neither practicable nor advantageous to the State, as KEDB has the capabilities that are best able to represent the State's varied interests.

Please note that although this agreement is for less than \$25,000, this is a recurring award, and therefore the aggregate total exceeds the small purchase maximum.

STATE OF HAWAII  
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Business, Economic Dev. & Tourism for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Services related to economic development projects for the County of Kauai which will encourage the growth of the County's economy, provide for attraction of new businesses and investments, create quality jobs, develop new solutions to economic development issues such as industry diversification, promote the County as a place to do business, and assist firms with strategic partnerships and business expansion.

**Vendor:**  
**Address:** Kauai Economic Development Board (KEDB)  
4290 Rice Street, Lihue, HI 96766

**Term of Contract:** From: Oct. 1, 2004 To: Sept. 30, 2005 **Cost:** \$10,000

**Direct any inquiries to:**  
Department: Business, Economic Development & Tourism  
Contact Name/Title: Dennis T. Ling, Administrator  
Address: 250 South Hotel Street, Suite 503  
Honolulu, HI 96813  
Phone Number: 587-2755  
Fax Number: 586-2589



*August 18, 2004*  
Date Posted: \_\_\_\_\_

A copy of this notice of exemption from Chapter 103D, HRS, shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Chief Procurement Officer  
Office/Agency \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_