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STATE PROCUREMENT OFFICE  
NOTICE OF AGENCY REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
- 2. FROM: Department of Defense - Engineering Office

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:  
Helicopter Medical Evacuation Services for the Island of Oahu

4. Name of Vendor: Evergreen Helicopters, Inc. Address: 3850 Three Mile Lane McMinnville, Oregon 97128	5. Price: FY09 \$500,000.00 FY10 \$300,000.00
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6. Term of Contract: From: 5/1/09 To: 6/30/11	7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
No companies submitted bids when the IFB was published last year. In talking with the two companies that had shown some interest in the project it became obvious that the State could not afford a stand alone contract with a helicopter company.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
The DOD obtained approval of the SPO-15 in March 08. The U.S. Army has a medevac contract with Evergreen Helicopters, Inc. We have negotiated an agreement with the U.S. Army in which the State would complete a contract with Evergreen Helicopters, Inc. and will only pay for the blade time and supplies used saving the State money.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:  
The department has three levels of approval that insures that adequate review has been conducted to meet the requirements of the approval for the exempted procurement. The first level is the State Fiscal Office's procurement section that recommends the expempt procurement. The second level is the Contract and Engineering Officer's review and recommendation of the merits of the exempt procurement situation. The third and final level is the review of the BMO and the Deputy Adjutant General to insure that all the requirements for an exempted procurement have been met prior to approving the request.

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Cathy Siu	Contracts Assistant II	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
LtCol Neal Mitsuyoshi	Chief Engineering Officer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Thomas Moriyasu	Business Management Officer	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
BG (HI) Gary Ishikawa	Deputy Adjutant General	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: Defense Contact Name: Cathy Siu Phone Number: 733-4041 Fax Number: 733-4235
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. I certify that the information provided above is, to the best of my knowledge, true and correct.

*[Signature]*  
 Department Head

*4/23/09*  
 Date

Reserved for SPO Use Only	
15. Date Notice Posted	<i>4/28/09</i>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:	
Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119	
Chief Procurement Officer's comments:	

16.  APPROVED     DISAPPROVED     NO ACTION REQUIRED

*[Signature]*    *4/24/09*  
 Chief Procurement Officer    Date