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STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer
2.FROM: Dept of Agriculture; Agricultural Resource Management Div

Department/Division/Agency
Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
The scope of work will be to remove approximately 1300 cubic yards of debris from the drainage system at Waianae Agricultural Park. The debris will be hauled off site and disposed of properly.

Table with 2 columns: Vendor information (Name, Address) and Price (approx. \$330,000). Row 6: Term of Contract (From: 5/20/09 ±, To: 7/31/09 ±) and Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
The severe storms of December 2008 caused extensive accumulation of debris in the drainage system of DOA's Waianae Agricultural Park. Rocks and debris have clogged the drainage infrastructure. Any future storm has the potential of causing flooding to neighboring and downstream properties if the debris is not cleared. Procurement by conventional methods will take a much longer time. DOA would like to clear the debris as soon as possible to reduce the flooding risk. A request for funding for this work has been submitted. Once it is approved, DOA would like to expedite the procurement and execution of this project. This storm was declared a State disaster by the Governor and a Federal disaster by the President (FEMA-1814-DR).

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
DOA will develop a detailed scope of work and get written quotes from a minimum of three contractors. The contractors will be chosen by a selection committee made up of the people listed in section 12 of this form and selected based on their qualifications and past performance on State projects. The contract will be awarded to the lowest responsive, responsible bidder.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
The selection committee will develop a list of qualified contractors. DOA will then seek a minimum of 3 quotes which will ensure a fair price for the work. DOA will draft a contract with the low bidder for him to review and sign. DOA will then proceed with executing the contract.

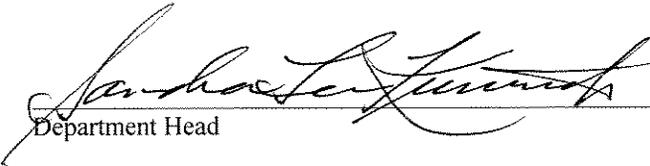
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Sandra Lee Kunimoto	Department Chairperson	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Brian Kau	Div Administrator, Chief Engineer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Glenn Okamoto	Engineer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Bryce Yoshimori	Engineer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to: Department: Agriculture
 Contact Name: Bryce Yoshimori
 Phone Number: 973-9468
 Fax Number: 973-9467

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

 Department Head 4/16/09
Date

Reserved for SPO Use Only

15. Date Notice Posted 4/20/09

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

 This request has been withdrawn by the department.

16. APPROVED DISAPPROVED NO ACTION REQUIRED

 Date 5/4/09
 Chief Procurement Officer