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STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
2. FROM: Transportation/Airports/Oahu District/Security

Department/Division/Agency
Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Veterinary care, medical and pet supplies for six dogs from the Explosive Detection K-9 Handlers Unit at the Honolulu International Airport.
The State will be entering into Personal Services Contracts with the Explosive Detection K-9 Unit at the Honolulu International Airport. The State will be responsible for veterinary and pet care expenses for the six dogs in the unit.

4. Name of Vendor: VCA Hospital
Address: 98-1254 Kaahumanu Street
Pearl City, HI 96782
5. Price: \$13,000

6. Term of Contract: From: 4/1/09 To: 3/31/10
7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
The VCA hospital is the closest veterinarian clinic to the airport that has all the services required by the K-9 unit. They offer a veterinarian on site 24 hours a day for emergency and nursing care. They have on-site surgeons, dentistry and orthopedic specialist and endoscopy (alternative testing to surgery). The VCA also carries a full line of medications, pet foods, prescription foods and pet supplies, expenses for which the State is also responsible. This would make billing and payment easier to track because the State would receive one statement for all the expenses.
The VCA has contracts with the Department of Defense because of the services they offer and the 24 hour care. In addition the VCA has two other clinics, Kaneohe and University, which would be available to the dogs should they need veterinary services when they are off duty.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
A survey was made of veterinarian clinics close to the airport area and none of them offer the range of services offered by the VCA hospital. Many of them refer clients to the VCA for specialty services (x-ray, ultrasound, surgery, etc.) Most are closed at least one day a week and are only open 8 or 9 hours a day. None of them carries the range of pet supplies the VCA does. The VCA has a space that is nearly the size of many veterinarian clinics devoted to pet food, pet medication and other supplies.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
The K-9 handlers shall submit a request to the Airports District Security Manager for approval to purchase any services.

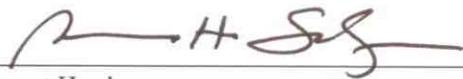
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:			
Name	Position	Involvement in Process	
Thomas Guyton	Airports District Security Mgr	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Paul Nishimura	Purchasing Technician	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Sidney Hayakawa	Airports Services Officer	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to:	Department: Contact Name: Paul Nishimura Phone Number: 838-8635 Fax Number: 838-8753
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



 Department Head

3/11/09

 Date

Reserved for SPO Use Only

15. Date Notice Posted 3/16/09

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

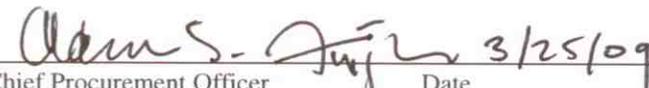
Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

Your request has been disapproved as it lacks justification as a procurement exemption. HRS Chapter 103D provides various procurement methods to insure open competition, all potential providers are afforded the equal opportunity to compete for the services required by the agency, and the State pays a fair and reasonable price for the services provided. The requirements stated in your request can all be included in your document to request for quotes.

Because the subject request estimates the expenditures is less than \$50,000/year, the small purchase requirements of Procurement Circular 2006-07, Amendment 1 shall be utilized. Based on your estimated annual expenditures, consider using HePS to obtain quotes for your agency requirements. Questions on this matter may be directed to SPO staff, Bonnie Kahakui at 587-4702.

16. APPROVED DISAPPROVED NO ACTION REQUIRED



 Chief Procurement Officer Date 3/25/09