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STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

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2008 DEC 29 12 21 PM
RECEIPT OF FUNDING

1. TO: Chief Procurement Officer
2. FROM: DLNR - State Parks

Department/Division/Agency
Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
To order lunches for prisoners working on various areas within the jurisdiction of the State Parks Division. Lunches are provided as an acceptable means in compensating the prisoners for their services.

4. Name of Vendor: See attached vendor listing Address:	5. Price: \$24,000.00
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6. Term of Contract: <i>upon CPO approval</i> From: Dec 2008 <i>dkk</i> To: Dec 2009	7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State: State Parks enlists the services of the OCCC prisoners to assist State Parks in the maintenance of various areas with the jurisdiction of the State Parks division. OCCC suggested we provide vendors for various geographical areas.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
Various vendors have been solicited and the following are willing to provide lunches to the prisoners at a set amount.

See page 3 - Attachment

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
Vendor provides a daily count on a monthly basis, which can be verified. Paper work is further verified by the District Office and payment approved by the State Parks District Manager as well as the Parks Program Manager.

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Steve Thompson	Parks Program Manager	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Eric Kato	Oahu District Sup	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DLNR - Division of State Parks Contact Name: Eric Kato Phone Number: (808) 733-9102 Fax Number: (808) 733-9107
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*


11/12/09

 Department Head Date

Reserved for SPO Use Only

15. Date Notice Posted 1-15-09

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

16. APPROVED DISAPPROVED NO ACTION REQUIRED


1/24/09

 Chief Procurement Officer Date

Attachment to SPO Form 7

Vendor	Address	
Mapunapuna L & L Drive Inn	970 Ahua St	Honolulu, HI 96819
Waiakamilo Drive Inn	1414 Dillingham Blvd	Honolulu, HI 96817
One Plus One Drive Inn	2437 S. King St	Honolulu, HI 96826
Queen Street Café	885 Queen St. #C	Honolulu, HI 96813
Richie's Drive Inn	1178 N. King St	Honolulu, HI 96817
L & R Drive Inn	45-582 Kamehameha Hwy	Kaneohe, HI 96744