

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

03 SEP 25 A8:10

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Dept. of Health, Emergency Medical Services
(Department/Division/Agency)

8/1/03/ac

Pursuant to § 103D-102(b)(5), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Provide technical assistance to plan and coordinate the Rural Health Automatic External Defibrillator Federal Grant Program

Name of Vendor:

Blue Waters Associates
3054 Ala Poha Place, #1807
Honolulu, HI 96818

Cost:

\$62,385.00

Term of Contract:

From:

6-8 months from date of approval

To:

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

Multiple agencies were contacted, including Pacific Islands Health Officers Association, American Red Cross, Rural Health Association and other non-profit agencies. They declined or are unable to assist with the grant activities. Blue Waters Associates is the sole agency with the knowledge of the AED Program, has the point of contacts, and information necessary to assist the EMS office.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

n/a

A description of the agency's internal controls and approval requirements for the exempted procurement:

A check list has been developed to insure compliance with SPO requirements. Program manager, EMS program specialist, PHAO, and secretary to review contract status weekly.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Donna Maiava, Program Manager
Clayton Chan, EMS Program Specialist
Terry Joyce, Public Health Administrative Officer

Direct questions to: Donna Maiava

Phone Number:
733-9210

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes _____ No _____

I certify that the information provided above is to the best of my knowledge, true and correct.

James K. Cadogan 9-23-03
Department/Agency Head Date

Chief Procurement Officer's Comments:

The subject services may be competitive. It is recommended that the agency solicit competitive sealed proposals to ensure that Blue Waters Associates truly is the only or best company capable of providing the required services.

Please ensure adherence to applicable administrative requirements.

____ Approved

Denied

Adrian J. Fyfe 10/1/03
Chief Procurement Officer Date

cc: Administrator
State Procurement Office