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**STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer

2. FROM: DAGS-SPO

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Furnishing and delivering bread and other bakery products on Oahu. Reference IFB-07-080-O

4. Name of Vendor: Various Vendors

Address:

5. Price:

*est.* \$51,000.00

6.

Term of Contract: From: 8/14/08

To: 9/30/08

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
This contract expired on July 31, 2008. The contract had an option to extend one additional twelve month period which the vendor did not agree due to rising production cost. This contract did not have a price adjustment provision. Currently, this solicitation has been bid through HePS and is in the process of awarding.

This contract affects 4 agencies requiring bread and bakery products.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

SPO request for the agencies to be exempt from competitive bidding for the period 8/14/08 to 9/30/08. Agencies were informed to follow small purchase procedures.

SPO anticipates to award Price List by October 1, 2008.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

Purchasing Specialist II will continue the process to award this Price List to the lowest responsive responsible bidder by September 30, 2008.

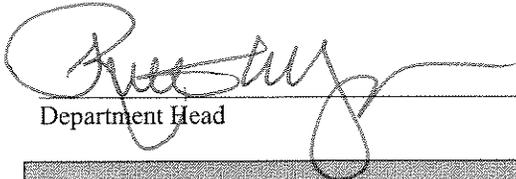
**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Kevin Takaesu	Purchasing Specialist IV	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Ruth Yamaguchi	Assistant Administrator	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
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		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DAGS-SPO Contact Name: Stanton Mato Phone Number: 586-0566 Fax Number: 586-0570
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

  
 Department Head

8/13/08  
 Date

Reserved for SPO Use Only	
15. Date Notice Posted <u>8/19/08</u>	
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:	
Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119	
Chief Procurement Officer's comments:	

16.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

 8/26/08  
 Chief Procurement Officer Date