



**STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer
2. FROM: Department of Hawaiian Home Lands, Land Development Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Provide architectural professional services for the modification of existing plans and specifications for the Department of Hawaiian Home Lands' HABiT Model Demonstration House Kaupuni Village, located in Waianae, Oahu.

4. Name of Vendor: Nick H. Huddleston, AIA
Address: 1922 Wilhelmina Rise, Honolulu, Hawaii 96813

5. Price:
\$TBD
\$120,000.00 *It*

6. Term of Contract: From: 7/1/2008 To: 12/30/2009

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State: Due to delays related to subdivision approvals and federal environmental assessment and review requirements, project was unable to obligate federal funds in a timely manner. Therefore, time to meet federal funding obligations of September 2008, makes going through conventional competitive procurement process not practicable. (As of 6-20-08, site constructions plans pending final subdivision approval by the City & County of Honolulu).

The existing plans and specifications for the Model Demonstration House could be most expeditiously modified by the architect of record who holds copyright control of the design.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
The Department of Hawaiian Home Lands will hire Nick H. Huddleston, AIA to perform architectural professional services in accordance with the Administrative Directive No. 06-01, dated January 20, 2006 by the Governor of the State of Hawaii. The existing plans and specifications were completed in 2001 to be used as the "Model Demonstration House" for DHHL projects.

The existing plans and specifications will need to be modified to meet the current 1-Star Level Hawaii BuiltGreen Star Rating requirements. DHHL would like to negotiate with Nick H. Huddleston on the fees and the scope of work. If these negotiations are not successful, DHHL proposes to buy the copyright of the house plans and specifications and procure another architect to modify and complete the design.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

1. Exemption procurement approved by the Chief Procurement Officer
2. Contract negotiations with Nick H. Huddleston, AIA
3. Contract awarded to Nick H. Huddleston, AIA
4. Contract is drafted and approved by AG's office
5. Contract signed by Contractor
6. Contract signed by Chairman, Hawaiian Homes Commission (HHC)

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

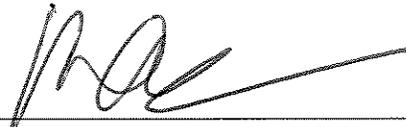
12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Micah A. Kane	HOPA and Chairman, HHC	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Kaulana Park	Deputy to the Chairman	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Kamana'o Mills	Special Assistant	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Larry Sumida	LDD Administrator	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Connie Kita	Hmstd Land Develop. Specialist	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to: Department: Hawaiian Home Lands
 Contact Name: Connie Kita
 Phone Number: 620-9279
 Fax Number: 620-9299

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



 Department Head Date 6/23/08

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	15. Date Notice Posted <u>6/27/08</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center"> Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119 </p>	
Chief Procurement Officer's comments: <p align="center" style="margin-top: 20px;"> This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. </p>	

16. APPROVED DISAPPROVED NO ACTION REQUIRED



 Chief Procurement Officer Date 7/9/08