



**STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer  
2. FROM: Department of the Attorney General

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:  
Office side chairs (28). These are guest chairs for the Deputy offices for Criminal Justice Division.

4. Name of Vendor: Alexander Brothers  
Address: 2958 Ualena st.  
Honolulu, HI 96819

5. Price:  
\$8,251.31

6. Term of Contract: From: To:

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
These chairs were omitted in error from the procurement for Deputy office furniture placed on HePS. If these chairs had been included the bid would've exceeded the \$50,000 HePS threshold. Purchase of the chairs was forgotten until we planned placement of the furniture purchased via HePS.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
We have obtained three bids for this procurement with Alexander Brothers bid being the lowest. A SPO 10 will be submitted with the purchase, reflecting the three bids secured.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:  
All purchases for supplies and furnishings are coordinated through the ASO office. These chairs were only realized as missing from the original procurement after placement of furniture in offices was prepared.