



**STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer

2. FROM: DAGS-SPO

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:  
Armored Car Services for various agencies on Oahu. Reference IFB 06-070-O

4. Name of Vendor: CR Dispatch Services, Inc. Address: 2140 Kaliawa Street, Honolulu, HI 96819	5. Price: \$ 90,000 est.
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6. Term of Contract: From: 7/1/08 To: 12/31/08	7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State: This contract expires at the end of June 2008, with the option to extend another year. SPO had proceeded to extend the contract for the last supplemental period. However, the contractor has made it known that they can no longer hold their prices due to the rise in fuel and other associated costs. There is no price adjustment provision in the current contract to allow for any type of increase or decrease. This contract affects 18 departments/agencies requiring armored car services and a lapse in service would severely impact departments daily operation. There is not enough time to resolicit before this contract expires.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
A exemption would allow SPO to negotiate with the current contractor a new unit price for each agency. Contractor's proposed pricing with cost breakdown will be evaluated with the current contract pricing and evaluated against the contractors costs breakdown. During this six (6) month period a new IFB will be issued with specifications and special provisions allowing for price adjustments.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:  
Purchasing Specialist IV will draft the AG's for AG-002 (Contract for Goods and Services Exempt), negotiate new contract price and the Assistant Administrator will act as the Procurement Officer for this contract.

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Linda Hayashi <i>LT 6/24/08</i>	Purchasing Specialist III	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Kevin Takaesu <i>Officer for KT 6/24/08</i>	Purchasing Specialist IV	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Ruth Yamaguchi	Assistant Administrator	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to: Department: DAGS-State Procurement Office  
 Contact Name: Kevin Takaesu  
 Phone Number: 808-586-0568  
 Fax Number: 808-586-0570

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

  
 Department Head

*6/24/08*  
 Date

Reserved for SPO Use Only	
15. Date Notice Posted	<u>6/23/08</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="right">                         Chief Procurement Officer                          State Procurement Office                          P.O. Box 119                          Honolulu, Hawaii 96810-0119                     </p>	
Chief Procurement Officer's comments:	

16.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

  
 Chief Procurement Officer 6/30/08  
 Date