



U. JUN -5 P11

**STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer  
2. FROM: DBEDT/Creative Industries Division/Film Industry Branch

Department/Division/Agency  
Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:  
  
For services related to the coordination and implementation of 2008 Maui Film Festival scheduled for June 11-15, 2008.

4. Name of Vendor: Maui Film Festival Address: P. O. Box 790669 Paia, Hawaii 96779	5. Price: \$11,000.00
6. Term of Contract: <i>6/11/08 to 7/31/08</i> From: <i>6/11/08</i> To: <i>7/31/08</i>	7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
  
Procurement by competitive means is not practicable because there is no other film festival like the Maui Film Festival. The venue is one of a kind in that it is the only state-of-the-art outdoor celestial cinema facility of its kind that has the ability and brand recognition to attract a high caliber of delegates and diversity in film programming unlike any other festival in the world.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
  
N/A

10. A description of the agency's internal controls and approval requirements for the exempted procurement:  
  
Internal Controls: This procurement will be administered through a Letter-of-Agreement with the Contractor. As with any state contract process, we will ensure that the contractor upholds their commitment to specific scope of services and deliverables. And the final report will underscore uniqueness of this festival and its benefit to the state in promoting Hawaii's film industry.  
  
Approval Requirements: We have obtained approval from our Division Head for this project. Further, Division Heads have been delegated the authority to approve Letters-of-Agreements. In addition, SPO Form 10 has been approved by the Director.

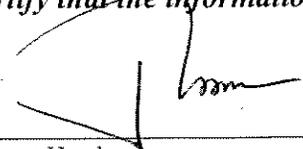
**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Georja Skinner	Administrator, CID	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Donne Dawson	Manager, Film Industry Branch	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Sandra Ichihara	Film Industry Development Spclt.	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Charlene Kwak	Secretary, Film Industry Branch	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to: Department: Business, Economic Development  
 Contact Name: Donne Dawson  
 Phone Number: 586-2570  
 Fax Number: 586-2572

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



\_\_\_\_\_  
 Department Head Date

Reserved for SPO Use Only	
	15. Date Notice Posted <u>6/12/08</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center">                         Chief Procurement Officer                          State Procurement Office                          P.O. Box 119                          Honolulu, Hawaii 96810-0119                     </p>	
Chief Procurement Officer's comments:          	

16.  APPROVED     DISAPPROVED     NO ACTION REQUIRED

  
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 Chief Procurement Officer Date 6/19/08