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STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
2. FROM: DBEDT/SMSD/IBAB - Dennis Ling

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Assist NAFSA Hawaii Pacific District / Study Hawaii Group (which is a subcommittee within NAFSA Hawaii Pacific District) with participation in national conferences and events to promote and encourage the growth of the international education sector in Hawaii.

4. Name of Vendor: NAFSA Hawaii Pacific District
Address: 874 Dillingham Blvd., Honolulu, Hawaii 96817

5. Price: \$10,500.00

6. Term of Contract: From: one time payment To: ct

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State: The NAFSA Hawaii Pacific District was selected because they best represent industry's broad base of both public and private institutions and companies that engage in the business of providing education and training for international students.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: Normal procurement procedures will be followed if the exemption is not approved. However, it would be anticipated that the outcome selection would be the same, as there is no other group that represents the industry sector's broad base of both public and private institutions.

10. A description of the agency's internal controls and approval requirements for the exempted procurement: If needed all procurement and contractual issued will be handled in cooperation with the agency's Contracts Office.

