



**STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer
2. FROM: DBEDT - READ

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Conduct a detailed assessment of key technology sector workforce skill needs in the state by specific occupational and educational characteristics. This will entail approximately 8 to 10 meetings conducted on Oahu, as well as research, assesment and report writing time by contractor. Conduct meetings (approximately 8 to 12 plus evaluation and results write up) with technology companies and stakeholders in all Neighbor Island counties by September 2008, in order to solicit their input on unique county technology industry and technology workforce skill needs. This information is needed for DBEDT's reports to the legislature under Act 148 (2007) and to help pursue the Innovation Initiative. Contractor must possess professional qualifications and have expeirence conducting economic and workforce skills assesments.

4. Name of Vendor: Hawaii Life Sciences Council
Address:

5. Price:
\$14,950

6. Term of Contract: From: 06/15/2008 To: 09/15/2008

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
The non-profit Hawaii Life Sciences Council (HLSC) is currently conducting a general economic assessment of the technology industry in all counties with the assistance of a qualified professional consultant. Within the scope of the meetings and logisitics the HLSC has planned, they will be able to collect the additional information on specific skill sets and ensure neighbor island input into technology sector needed s at a very low additional cost. We estimate that as a stand-alone project the requirements in No. 3 above would require about 160 staff hours. We expect that utilizing HLSC will reduce that by more than half. Also HLSC has developed a unique industry association relationship of trust and reponsiveness from the technology industry that is essential in gathering reliable information.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
Direct negotiation with Hawaii Life Sciences Council, based on significant advantages to the State as indicated in No. 8 above.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

| 12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract: | | |
|---|----------------------------------|--|
| Name | Position | Involvement in Process |
| Robert Shore | Economics Research Prog Manager | <input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration |
| Pearl Imada Iboshi | Economics Research Administrator | <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration |
| Ken Kitamura | Administrative Services Officer | <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration |
| Theodore E. Liu | Director | <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration |
| | | <input type="checkbox"/> Approval <input type="checkbox"/> Administration |
| | | <input type="checkbox"/> Approval <input type="checkbox"/> Administration |

| | |
|--------------------------|---|
| 13. Direct inquiries to: | Department: DBEDT Contact Name: Robert Shore Phone Number: 586-2475 Fax Number: 586-8449 |
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



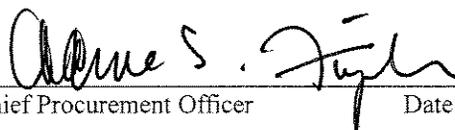
Department Head

MAY 30 2008

Date

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|---|---------------------------------------|
| | 15. Date Notice Posted <u>5/30/08</u> |
| The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center"> Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119 </p> | |
| Chief Procurement Officer's comments: <p align="center"> This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. </p> | |

16. APPROVED DISAPPROVED NO ACTION REQUIRED



 Chief Procurement Officer Date 6/6/08