



**STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer

2. FROM: Hawaii State Public Library System, Admin. Services Br.

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

The Hawaii State Public Library System (HSPLS) is requesting an exemption from §103D-412 for the purchase of energy-efficient vehicles. The energy-efficient vehicles that are on the DBEDT 2008 vehicle list do not meet the needs of HSPLS. The library system wishes to purchase vehicles with a larger engine and are not classified as fuel efficient.

4. Name of Vendor: NA

Address:

5. Price:

\$

6. Term of Contract:

From:

To:

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State: If the exemption is approved, HSPLS will prepare an Invitation For Bid for the vehicles and post the notice on the Procurement Notice System. The requirement for an energy efficient vehicle will be deleted from the vehicle specifications.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Will select the lowest price vehicle that meet the minimum vehicle specifications.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

The vehicle specifications were reviewed by the Administrative Services Officer.

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Keith T. Fujio	Administrative Services Officer	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Jon Takaki	A-V Production Specialist	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to: Department: Hawaii State Public Library Sy  
 Contact Name: Jon Takaki  
 Phone Number: 587-7444  
 Fax Number: 587-7448

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

 \_\_\_\_\_ Date 5/14/08

Reserved for SPO Use Only	
15. Date Notice Posted	<u>5/16/08</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center">                         Chief Procurement Officer                          State Procurement Office                          P.O. Box 119                          Honolulu, Hawaii 96810-0119                     </p>	
Chief Procurement Officer's comments: <p align="center">                         This request is being returned without action. According to DBEDT, this vehicle is not subject to HRS section 103D-412 since the GVWR minimum rating exceeds 8500 lbs.                     </p>	

16.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

 \_\_\_\_\_ Date 5/23/08