



**STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer  
2. FROM: Public Safety / Corrections / CPS-Food Services

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:  
Various grocery food items refer to attached list of items on various islands.

4. Name of Vendor: Various Address:	5. Price: \$TBD
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6. Term of Contract: From: 5/20/08 To: 8/19/08	7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:  
This exemption is for the department's requirements contract items that were not extended by their awarded vendors. This extension was to provide adequate time for a new solicitation to be issued, offers evaluated and contracts executed.

PSD / CPS-FS shall utilize the HePS in order to meet their interim needs for the grocery items (see attached lists for Oahu, Maui, Kauai, and Hawaii) that were not extended by their respective awarded vendors.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
PSD / CPS-FS shall utilize the HePS in order to meet their interim needs for the grocery items (see attached lists for Oahu, Maui, Kauai, and Hawaii) that were not extended by their respective awarded vendors.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:  
The CPS-FS clerk will post their solicitation on the HePS, the CPS-FS manager will approve the subsequent awards and issuance of purchase orders.

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Frank Lopez	CPS - Administrator	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Nathalie Kodama	CPS - Food Service Manager	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to: Department: Public Safety  
 Contact Name: Marc S. Yamamoto *msy 5/9/08*  
 Phone Number: 808-587-1215  
 Fax Number: 808-587-1244

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

*Clayton A. France* *5/12/08*  
 \_\_\_\_\_  
 Department Head Date

<b>Reserved for SPO Use Only</b>
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15. Date Notice Posted *5/15/08*

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer  
 State Procurement Office  
 P.O. Box 119  
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

Approval is granted for the period 5/20/08 to 8/19/08 provided the items not extended by contract is procured on HePS and the PSD issues an IFB and executes a contract prior to the expiration of this approved exemption.

16.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

*Adm S. Fujita* *5/28/08*  
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 Chief Procurement Officer Date