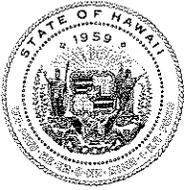


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**STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer
2. FROM: John Chock, President HSDC

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Consistent with the State's efforts to promote innovation and entrepreneurship, a contract is proposed between DBEDT/HSDC and Chaminade University to develop and hold a course within their college of education to "teach the teachers" entrepreneurship training. The result of this program will be a pilot course presented to 18-20 (with a maximum of 24) middle or high school teachers who will take an intensive two-week class (3 credit hours) in the teaching of entrepreneurship and creative thinking. The course will be presented Monday through Friday from June 16-28, 2008, 9:30 a.m. to 3:00 p.m. daily as part of Chaminade's Summer Institute.

The class will present a detailed examination of the entrepreneurial process and the innovative techniques and approaches in teaching the major elements of this process. The syllabus will include a variety of teaching techniques including role playing, case studies, lesson plans, exercises and other appropriate materials.

Within the context of the class, students will develop their own entrepreneurial lesson plan to demonstrate how they will personally introduce the concepts and techniques into their classes.

Students will also be provided with an entrepreneur-mentor to be consulted as needed during the period they implement their lesson plans.,

4. Name of Vendor: Chaminade University of Honolulu Summer Institute
Address: 3140 Waialae Ave.
Honolulu, Hawaii 96816

5. Price:
\$48,000.00

6. Term of Contract: From: ³ April 1, 2008 To: September 30, 2008

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State: This procurement is to develop and hold a college level pilot course for education students to teach them how to teach high school students on the subject of entrepreneurship. There are only a few institutions of higher education in Hawaii with entrepreneurship programs and as such it is not advantageous for the State to do a broad solicitation. HSDC approached the University of Hawaii Shidler College of Business, Chaminade University Hogan Entrepreneurship Program, and Hawaii Pacific University regarding developing a "teach the teacher" program in the field of entrepreneurship. UH Shidler responded that the school of business was focusing only on university level programs and was not interested in high school level training. HPU does not have a school of education. Chaminade expressed interest in developing a curriculum through its school of education.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

HSDC has contacted three major institutions of higher education about offering a "teach the teachers" class on entrepreneurship for high school teachers, and received one indication of interest and willingness to undertake the project. Given the small number of institutions of higher education with the specific ability to offer a course to education students in teaching entrepreneurship, this solicitation is considered as fair and open as is practicable.

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
 HSDC is an attached agency to DBEDT overseen by a board of directors. Internal controls are ensured by working closely with the DBEDT Administrative Services Officer, the DBEDT Fiscal Office, and DBEDT's Contracts Office on authorizing any payments and on contractual documentation.

The HSDC president will interface directly with the Director of Chaminade's Hogan Entrepreneurship Program and the Assistant to the Provost to ensure contractual obligations are met before milestone payments are made. Chaminade has put together a team of six highly qualified individuals in this area to ensure a high quality product is offered to its students and the state.

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
John Chock	President	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to: Department: DBEDT/ Hawaii Strategic Development Corporation
 Contact Name: John Chock
 Phone Number: 587-3830
 Fax Number: 587-3832

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head

APR 02 2008

Date

Reserved for SPO Use Only

15. Date Notice Posted 4/8/08

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

