



**STATE PROCUREMENT OFFICE  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

- 1. TO: Chief Procurement Officer
- 2. FROM: D.A.G.S., Public Works Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction: Conservation technician to perform re-finishing of the hanging metal seals at the exterior of the State Capitol.	
4. Name of Vendor: Art Services Address: 705 Paopua Loop Kailua, HI 96734	5. Price: <p align="center">\$ 49,942 (ESTIMATE)</p>
6. Term of Contract: From: May 2008 To: February 2009	7. Prior Exemption Ref. No.
8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State: If the seals were more accessible, consideration would be given for other conservation technicians to do the re-finishing, as it would be possible to call them back to do any re-work under warranty. In this case to do the re-finishing work, the seals need to be removed from their current locations, provided with temporary supports to perform the work, and then re-mounting the seals. The seals weigh about 7,000 lbs. each; a crane will be needed and the temporary supports need to be designed by a structural engineer. This preparatory work is expected to be very costly and requires the capabilities of a building construction contractor; a bid document for doing this preparatory work is being prepared. It will be very cumbersome to repeat this process should any re-work on the seals be needed.	
9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: Art Services was recommended by the State Foundation on Culture and the Arts. See attachments.	
10. A description of the agency's internal controls and approval requirements for the exempted procurement: The vendor's quotation will be reviewed and approved by DAGS-PWD, consultants preparing the bid documents, sub-consultant who will be overseeing the re-finishing work, and the SFCA.	

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Ernest Y. W. Lau	Public Works Admin.; DAGS-PWD	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Eric Nishimoto	Chief, Proj. Mgt. Br.; DAGS-PWD	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Daniel Jandoc	Project Coordinator; DAGS-PWD	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Trisha Lagaso-Goldberg	Proj. Mgr.; SFCA	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Stan Yasumoto	Prime Consultant	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Rosa Lowinger	Sub-consult., Art Conservator	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: Accounting and General Services, Public Works Div. Contact Name: Daniel Jandoc Phone Number: 586-0476 Fax Number: 586-0530
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

	1/18/08
Department Head	Date

Reserved for SPO Use Only	
	15. Date Notice Posted <u>1/22/08</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center">                     Chief Procurement Officer                      State Procurement Office                      P.O. Box 119                      Honolulu, Hawaii 96810-0119                 </p>	
Chief Procurement Officer's comments: <p align="center">                     To address the agency's concerns about the subject work being done correctly, a clearly written IFB/RFP can consider the offerors' qualifications, scope of work, minimum specifications, time frames, etc. Prior to the seals being re-installed, the PWD/SFCA should inspect the work to ensure the refinishing and resealing was done according to specifications.                 </p>	

16.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

	2/3/08
Chief Procurement Officer	Date

**Cost Estimates for Conservation of  
the State Seals at the Hawaii State Capitol**

**Prepared by:** Michael S. Jones  
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Art Services  
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**For:** Daniel Jandoc  
Department of Accounting and General Services  
Hawaii State Capitol  
Honolulu, HI

**Project:** Cleaning, Conservation, and Restoration of  
(2) Monumental Bronze Medallions at the entrances to the  
Hawaii State Capitol

**Time Frame:** It is anticipated that the work will take 8 weeks to carry out. We are allowing an upper range of 10 weeks of work, which should cover additional matters that cannot be anticipated at present. The estimate is also assuming that work will be carried out over a period of 14 weeks total.

**I. Anticipated Costs for CONSERVATION TECHNICIAN AND ASSISTANT:**

**1. Preparation Time:**

20 hours @ \$75.00 per hour = \$2,250.00

**2. Onsite Labor:**

Chief Technician: 40-45 days x \$600.00 per day = \$24,000.00-\$27,000.00

Assistant Technician: 40 days 320 hours x \$50.00 per hour = \$ 16,000.00

**3. Materials:** \$1,000.00 - \$1500.00

**4. Equipment:** \$1,000.00 - \$1,500.00

**5. Insurance:** \$200.00

**Technician's Subtotal:** \$45,793.90 - \$49,941.90

**Hawaii State Tax @ 4.7% =** \$2053.90-2241.90

**TOTAL:** \$44,375.14 - \$49,941.90

These estimates may be adjusted once the medallions are viewed up close. They are based upon the scope of work written by Rosa Lowinger on Feb. 24, 2007.

Prepared by: \_\_\_\_\_  
Michael Jones November 2, 2007