



**STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer
2. FROM: Department of Transportation/Highways Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Electrical Engineering services to complete additional design work needed to design the undergrounding of utilities for the Ala Moana Boulevard and Nimitz Highway Resurfacing project that is scheduled to advertise in September 2009. Post design services may also be needed to answer questions during the construction of the project.

4. Name of Vendor: Ronald N. S. Ho and Associates, Inc.

Address: 2138 Algaroba Street
Honolulu, Hawaii 96826

5. Price:

\$350,000.00

6. Term of Contract: From: CPO approval To: June 30, 2010

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:
The Highways Division hired Ronald N.S. Ho and Associates, Inc. ("Ron Ho") as its consultant under our open-end electrical engineering contract. Under this contract, Ron Ho was issued a Project Assignment Order to design the undergrounding of the highway lighting for the Ala Moana Blvd and Nimitz Hwy resurfacing project. The Highways Division now requires additional electrical engineering design work to design the replacement of existing highway lighting and for additional undergrounding of utilities for the same resurfacing project. By hiring Ron Ho, we will be able to maintain continuity of services for this project and to avoid inefficiencies.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

The DOT Highways Division will be hiring Ron Ho at the same rates in its previous open-end contract, which expired.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
The Deputy Director will approve purchase orders ("PO") issued for this work. One PO will be issued for the completion of the additional design work, and if needed, another PO will be issued for the post design work.

