



**STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER
103D, HRS, CONTRACT**

1. TO: Chief Procurement Officer
2. FROM: Department of Transportation, Office of Civil Rights
Department/Division/Agency

3. Name of Contractor: NAWIC 4. P.E. Reference No. 08-011-C

5. Description of goods, services, or construction:
The National Association of Women in Construction (NAWIC) is HDOT's fiscal agent for an event known as Hawaii Construction Career Days. NAWIC is a nonprofit, tax exempt 501(c)(6) entity that agreed to accept private donations on the state's behalf for the event. NAWIC paid for event-related expenses with the understanding that it would be reimbursed by HDOT using \$30,000 in federal funds.

6. Scope of work for the contract is revised as follows:
The scope of work for the contract is not being revised.

Original Contract Price: \$ Amended Contract Price: \$

7. Reason: This / These amendment(s) are necessary because:
Although HRS section 103D-310(c) and HAR section 3-122-112 apply to this contract, NAWIC will not comply with sections relating to vendor compliance because it is not a for-profit entity conducting business in Hawaii, and this was a temporary arrangement until another nonprofit entity, Hawaii Construction Career Days, received its 501(c)(3) designation.

8. Direct questions to: Melanie Martin Phone: 587-2023

Agency shall ensure adherence to applicable administrative and statutory requirements.

9. Pursuant to § 103D-102, HRS, and § 3-120-5, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct

BM

12-17-07

Department Head

Date

Reserved for SPO Use Only

10. Date Posted: 12/19/07

11. Submit written objections to this notice of intent to amend a procurement exemption contract within seven calendar days or as otherwise allowed from the above posted date to:
Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments:

12. APPROVED DISAPPROVED

Ann S. Fugle
Chief Procurement Officer

12/26/07
Date

13. P.E. No. 08-011-J

Attachment 1

The Hawaii Construction Career Days (CCD) event is scheduled for October 25-26, 2007, at the Honolulu Community College (HCC). It will feature a variety of career opportunities in construction-related fields, such as the skilled crafts, architecture, and engineering. High school students in grades 9-12 will operate construction equipment, participate in hands-on activities such as carpentry and masonry, and view static displays and equipment. College-bound students will meet representatives from educational institutions such as the U.H. School of Architecture and College of Engineering. Employers from federal, state, and local government, and private companies will interview and recruit prospective employees at the event. The purpose of the event is to introduce high school students to the multi-faceted transportation construction industry.

Approximately 500 to 800 participants per day are projected to attend the CCD event. Invitations will be extended to high school students and alternative learning program participants. The majority of students are part of the Construction Academy, a Department of Education/HCC program designed to prepare high school students for construction-related occupations.

The Federal Highway Administration (FHWA) has provided 100% federal funds in the amount of \$30,000 for the event. No state monies will be required to match. The National Association of Women in Construction (NAWIC) Honolulu Chapter, a private non-profit organization, which is on the executive committee for this event, will upfront expenses in the amount of approximately \$30,000 for safety vests for volunteers, banners, liability insurance, t-shirts and rent for tents, tables and chairs. They will also accept donations on behalf of the event. Appropriate reimbursement from the DOT using the federal amount needs to be made to NAWIC once they incur the costs.

A flyer on the event, and a budget worksheet identifying NAWIC costs and other items in the budget are attached.

A memorandum of agreement is currently in progress to solidify the partnership.