

**STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer
2. FROM: DAGS, Division of Public Works

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Installing additional card readers for doors and wireless gate operators in an existing access control system at the Kaneohe Courthouse. The work also includes wiring, and re-programming of the system to accommodate the added devices.

4. Name of Vendor: Hawaii Instrumentation and Controls, Inc.
Address: 822 Halekauila Street
Honolulu, HI 96813

5. Price:
\$24,500.00

6. Term of Contract: From: Jan. 2, 2008 To: Jun. 29, 2008

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State: Hawaii Instrumentation & Controls, Inc. currently has a service contract to maintain the system. Although there are other vendors who are capable of doing the work described above, for security purposes the number of people who have access to the system must be limited. If there is problem with the system, or if there is a security breach, it will be cumbersome and time consuming for the users to contact two vendors, coordinate their schedules, and determine who is responsible. These situations must be addressed as quickly as possible in order to maintain safety at the facility, especially if a problem starts to affect areas with holding cells for detainees. Also, if the work is not done by HICI, the user will then need to negotiate a modification to the system's existing service contract.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
Hawaii Instrumentation and Controls is the current service vendor for the facility's access control system. Therefore, they are the desired vendor to perform the work described in Item 3 above.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
The vendor's quotation will be reviewed and approved by three parties, the Judiciary, DAGS, and consultant, before issuing a purchase order for the work.

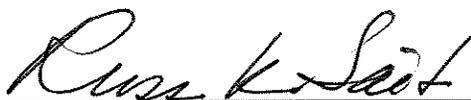
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Daniel Jandoc	DAGS, Project Coordinator	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Dennis Chen	Judiciary, CIP Coordinator	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Jason Yogi	Consultant, hired by DAGS	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Eric Nishimoto	DAGS, Proj. Mgt. Branch Chief	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Ernest Y. W. Lau	DAGS, Public Works Administrator	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DAGS, Public Works Division Contact Name: Daniel Jandoc Phone Number: 586-0476 Fax Number: 586-0530
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*


12/14/07

 Department Head Date

Reserved for SPO Use Only

15. Date Notice Posted 12/18/07

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply.

16. APPROVED DISAPPROVED NO ACTION REQUIRED


12/26/07

 Chief Procurement Officer Date