

**STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer
2. FROM: Bonnie Kahakui/State Procurement Office

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Exemption from recycle paper content for Colored State Seal Letterhead.

4. Name of Vendor: various printing vendors

Address:

5. Price:

\$6,000
approximately

6.

Term of Contract: From: 12/1/07 To: 3/1/08

7. Prior Exemption Ref. No.

07-034-J

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:

Request for an exemption from the recycle content requirement, as defined in Section 3-124-21, HAR. The specifications of the letterhead stock calls for Crane's Crest #24 stock which is no longer made with recycle content.

Attached is a copy of the manufacturer's 2006 letter attesting to the discontinuance of recycle content in Crane's Crest Paper and 2007 e-mail verifying that recovered fiber is used instead of recycled material.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

SPO will solicit for the printing of Colored State seal letterhead on HePS for various executive departments, GOV, ATG, DBEDT, DHS, and TAX.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

na

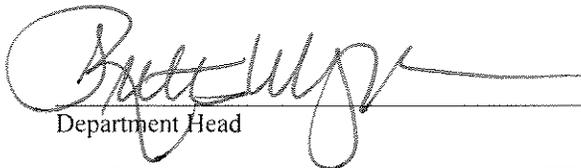
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Keven Takaesu	Purchasing Staff Supervisor	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Ruth Yamaguchi	Procurement Officer	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Bonnie Kahakui	Purchasing Specialist/Prgm Mgr	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: State Procurement Office Contact Name: Bonnie Kahakui Phone Number: 587-4702 Fax Number: 586-0570
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Agency shall ensure adherence to applicable administrative and statutory requirements

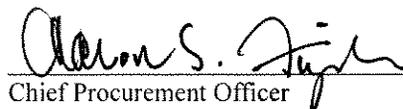
14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*


 Department Head

11/7/07
 Date

Reserved for SPO Use Only	
	15. Date Notice Posted <u>11/08/07</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center"> Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119 </p>	
Chief Procurement Officer's comments: <p align="center"> This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. </p>	

16. APPROVED DISAPPROVED NO ACTION REQUIRED


 Chief Procurement Officer 11/15/07
 Date

FYI

CRANE & CO.

October 17, 2006

Aileen Blanc
Manager, Fine Papers
PaperSource Hawaii
2850 Paa Street, Suite 130
Honolulu, Hawaii 96819

Dear Aileen,

Crane's Crest-R is a 100% cotton recycled paper. Unfortunately our source for recycled cotton is no longer in business and our global search has not produced another supplier. Reluctantly we have to stop manufacturing our Crest-R.

Since 1801 when Crane & Company was founded by Zenas Crane, we have made 100% cotton papers using only pure, natural groundwater from our own artesian wells.

Today Crane uses two forms of cotton to makes its papers, both are recovered fibers. *Cotton ginning waste*: the tiny fibers, called linters, left after the ginning process is complete. Cotton linters are almost pure cellulose, the raw material for all papers. Prior to the time Crane created systems to collect these fibers, they went to the dump because they had no value. *Textile waste*: for more than 200 years Crane has collected cotton garment trimmings for use in its papers. Trimmings are used from the manufacture of underwear, denim garments and glove linings to name a few.

The justified concern about preserving our fragile environment intensifies the need to reuse and generally conserve as many of our products and resources as possible. The choice of 100% cotton papers provides a unique opportunity to address these concerns.

Making a commitment to 100% cotton papers – Crane's Crest or Crane's Bond – provides the conscientious customer with the opportunity to make an environmental statement as well as purchasing the very finest, most durable business and social paper available.

Sincerely,



Terry Plummer
General Manager, Commercial Papers
Director, Business Development

Copy to: Alvin



"Mailbox, Customer Service"
<customerservice@crane.com>

10/23/2007 07:16 AM

To bonnie.a.kahakui@hawaii.gov

cc

bcc

Subject RE: Cranes Crest Florescent White

Bonnie,

Unfortunately, our recycled paper line has been discontinued. Our crest line paper only consists of the recovered cotton materials from the garment industry that are included in the cotton content.

Thank you,
Crane Direct Customer Service
1-800-268-2281
www.crane.com

From: bonnie.a.kahakui@hawaii.gov [mailto:bonnie.a.kahakui@hawaii.gov]
Sent: Mon 10/22/2007 6:07 PM
To: Mailbox, Customer Service
Subject: Cranes Crest Florescent White

Is Crane's Crest, fluorescent white, 24# paper come in recycled content?

Bonnie Kahakui
Program Manager
State Procurement Office
Phone: (808) 587-4702
Fax: (808) 586-0570

This electronic message and any attached files contain information from Crane & Co., Inc. that may be privileged and/or confidential. The information is intended only for the recipient named above, and use by any other person is not authorized. If you are not the intended recipient, any disclosure, distribution, copying or use of this information is strictly prohibited. If you have received this message in error, please call 413-684-2600 or notify the sender by e-mail immediately.