



STATE PROCUREMENT OFFICE NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT

1. TO: Chief Procurement Officer
2. FROM: Department of Public Safety
Department/Division/Agency

3. Name of Contractor: Criminal Justice Institute, Inc. 4. P.E. Reference No. 05-93-C

5. Description of goods, services, or construction:
Consulting services required to assist the Department of Public Safety in improving its objective inmate classification system.

6. Scope of work for the contract is revised as follows:
Complete implementation including the development of the classification audit process and procedures, design of monthly classification-related management reports for Offendertrak and problem resolution assistance. Estimated time of completion for this project is 16 months or up to January 31, 2009.
Original Contract Price: \$147,188.00 Amended Contract Price: \$350,000.00

7. Reason: This / These amendment(s) are necessary because:
The second phase will incorporate the recommendations for redesigning the inmate classification instruments, establish audit process and procedures and the design of monthly classification related managerial reports to better empower PSD management with accurate, timely information to conduct daily management and placement of inmate populations and for long term planning and budgeting.

8. Direct questions to: Marc S. Yamamoto *MEU 8/28/07* Phone: 808-587-1215

Agency shall ensure adherence to applicable administrative and statutory requirements.

9. Pursuant to ~~§ 103D-102~~, HRS, and § 3-120-5, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct
Clayton A. Frank 8/31/07
Department Head Clayton A. Frank Date

Reserved for SPO Use Only
10. Date Posted: 9/19/07

11. Submit written objections to this notice of intent to amend a procurement exemption contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments:
This approval is based on PSD's representation that additional funds were only recently obtained to do this additional work and PSD believes it is not feasible to have another vendor continue the required work to improve their inmate classification system.

12. APPROVED DISAPPROVED

Clayton S. Fuji 10/17/07
Chief Procurement Officer Date

13. P.E. No. 05A3-C