



STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

1 TO: Chief Procurement Officer
2 FROM: DAGS, Central Services Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Provide refuse collection and disposal services for 24 State Facilities. Attach is facilities list.

4 Name of Vendor: Rolloffs Hawaii

Address: 1020 Ulupono Street
Honolulu, Hawaii 96819

5. Price:

\$35,000.00

6. Term of Contract: *upm CPO Approval*
From: *09/10/07* *OK To: 09/17/07 1 WEEK*

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:

Procurement by competitive means is not practical, since Central Services owns and operates a refuse truck to pick up refuse at various state facilities. The problem is that the current heavy duty truck driver is on vacation from 9/4/07 to 9/17/07 and we do not have another CDL certified driver available to operate the refuse truck. Because of health and safety concerns the refuse must be pickup on a regular basis. Since this is for the short term it is not practical to enter into a contract for refuse disposal services.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Rolloffs Hawaii is currently providing refuse collection services and was selected through the small purchase procedure of obtaining three quotations under \$15,000. Since this is for a short term it is not practical to hire a new contractor or use Heps.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

James Hisano, Central Services Manager, will oversee the refuse collection services.

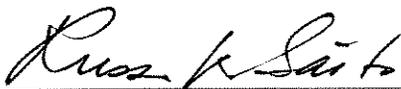
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
James Hisano	Central Services Manager	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Glenn Nishimoto	Procurement & Supply Specialist	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
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13. Direct inquiries to:	Department: DAGS, Central Services Division, Contact Name: James Hisano Phone Number: 831-6733 Fax Number: 831-6750
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*


9/7/07

 Department Head Date

Reserved for SPO Use Only

15. Date Notice Posted 9/11/07

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

This approval is based on the unanticipated nature of the situation and need for regular refuse collection and disposal services. This approval is for the solicitation process only, section 103D-310(c), HRS, and section 3-122-112, HAR, shall apply.

16. APPROVED DISAPPROVED NO ACTION REQUIRED


9/18/07

 Chief Procurement Officer Date

List of Facilities

AAFES Building	919 Ala Moana Boulevard
Aliiaimoku Building	869 Punchbowl Street
Hawaii State Library	478 South King Street
Kalanimoku Building	1151 Punchbowl Street
Keelikolani Building	830 Punchbowl Street
Kekauluohi Building	400 South King Street
Kekuanaoa Building	465 South King Street
Kinau Hale	1250 Punchbowl Street
King Kalakaua Building	335 Merchant Street
Liliuokalani Building	1390 Miller Street
No. One Capital (Hemmeter) Building	250 South Hotel Street
OR and L Building	355 North King Street
State Capital	415 South Beretania Street
State Office Tower	235 South Beretania Street
Washington Place	320 South Beretania Street
Agriculture Building	1428 South King Street
Central Services Division	729 Kakoi Street
Diamond Head Health Center	3627 Kilauea Avenue
Lanakila Health Center	1700 Lanakila Avenue
Leeward Health Center	860 Fourth Street
Plant Quarantine Station	1849 Auiki Street
Waipahu Civic Center	94-275 Mokuola Street
Hoopono	1901 Bachelot
Parking Structure	869-A Punchbowl Street