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JUL 25 2007

STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer
2. FROM: DBEDT / SMSD / CBED

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

DBEDT and the CBED Program wish to participate as a co-sponsor of the 6th Annual Native Hawaiian Convention, to be held from August 20-24, 2007 at the Hawaii Convention Center. The theme for this years Convention is: "Communities United!", and is the first national gathering between two key community development organizations that will bring together Asian Americans, Native Hawaiians and Pacific Islanders to share their collective progress, find common ground and strategize together.

The Convention is on of the largest gatherings in the country of community-based practitioners, organizers, policy-makers and advocacy agencies nationwide. Hundreds of organizers, housing and economic development organizations and social service providers gather to share ideas for comprehensive solutions to community empowerment and revitalization. The convention also provides an opportunity to develop individual skills and organizational capacity in workshops led by established practitioners, foundations, organizers and researchers.

Co-sponsorship will allow DBEDT and the CBED Program four (4) complementary registrations (including lunches); one (1) complimentary exhibitor table at the Marketplace; Display of Department / Program banner in plenary sessions; one (1) complimentary full-page ad in the conference booklet; small size department logo and name on convention website, tote bags and displayed on sponsor board.

4. Name of Vendor: Council for Native Hawaiian Advancement
Address: 33 South King Street, Suite 513
Honolulu, HI 96813

5. Price:
\$15,000

6. Term of Contract: ~~Upon Execution of the Contract~~
From: ~~7/1/2007~~ CPO Approval To: 6/30/2008

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:

Council for Native Hawaiian Advancement has secured other sponsorship funds for this Convention. Other co-sponsors include, but are not limited to, The Hawaii Convention Center, Freddie Mac (Federal), CITI, Bank of Hawaii, American Savings Bank and the Office of Hawaiian Affairs. Because of the involvement of other committed funders, DBEDT is seeking to treat this funding as "Sole Source."

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

N/A

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REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

DBEDT and the CBED Program will develop a Contract to be executed between CNHA and DBEDT. The Contract will include, but not be limited to, providing detail for the Scope of Services, Contract Deliverables, Term of the Contract, and Payment Schedule.

Completion of the Scope of Services and timely provision of deliverables of the Contract will be monitored by staff of the CBED Program. Payment will be based upon satisfactory completion of all deliverables and "sign-off" (by CBED staff) of original invoices submitted by the Vendor.

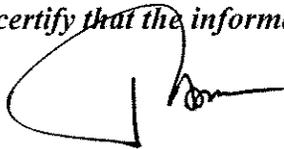
12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

| Name | Position | Involvement in Process | |
|-----------------|---------------------------------|--|--|
| Dennis Ling | SMSD Administrator | <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Administration |
| Tom Smyth | Business & Community Assistance | <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Administration |
| Wayne Thom | CED Manager | <input checked="" type="checkbox"/> Approval | <input checked="" type="checkbox"/> Administration |
| Theodore E. Liu | Director | <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Administration |
| | | <input type="checkbox"/> Approval | <input type="checkbox"/> Administration |
| | | <input type="checkbox"/> Approval | <input type="checkbox"/> Administration |

13. Direct inquiries to: Department: DBEDT
 Contact Name: Wayne Thom
 Phone Number: (808) 587-2772
 Fax Number: (808) 586-2589

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



JUL 12 2007

Department Head

Date

Reserved for SPO Use Only

15. Date Notice Posted 7/13/07

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

Chief Procurement Officer's comments:

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply.

16.

APPROVED DISAPPROVED NO ACTION REQUIRED

Adrian S. Fyfe 7/20/07
Chief Procurement Officer Date