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STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer

2. FROM: Carlito Caliboso, Public Utilities Commission Chairman

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Court Reporting Services

4. Name of Vendor: Varies Address:	5. Price: $Varies
6. Term of Contract: From: July 1, 2007 To: June 30,2008	7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:
It would be impracticable for the Public Utilities Commission ("Commission") to procure court reporting services by competitive means because it would violate section 606-13.6 of the Hawaii Revised Statutes ("HRS").

(CONTINUED ON ATTACHED SHEET)

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
The Commission will request price lists from court reporters and utilize the least expensive, qualified and dependable vendor available when it is practicable to do so, depending upon the particular services needed and the applicable time constraints.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
Commission staff authorized to make public proceeding arrangements will, with their supervisors input if necessary, select the vendor as described above. The Commission's Administrative Director, or designee, will approve invoices for payment.

11. P.E. No. 07-123-C

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process
		☐ Approval ☐ Administration
		☐ Approval ☐ Administration
		☐ Approval ☐ Administration
		☐ Approval ☐ Administration
		☐ Approval ☐ Administration
		☐ Approval ☐ Administration

13. Direct inquiries to:	Department: Budget and Finance Contact Name: Brooke Kane Phone Number: 586-2276 Fax Number: 586-2066

Agency shall ensure adherence to applicable administrative and statutory requirements

14. ***I certify that the information provided above is, to the best of my knowledge, true and correct.***

Department Head — Date: JUN 1 2 2007

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15. Date Notice Posted 6/13/07

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

16.
☒ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION REQUIRED**

Chief Procurement Officer — Date 6/20/07

11. P.E. No. 07-123-C