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STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

HAR-EM 2679.07

DATE: APRIL 10, 2007

- 1. TO: Chief Procurement Officer
- 2. FROM: Department of Transportation - Harbors Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Provide electrical engineering consultant design services for the opportunistic installation of a critical Harbors Division ductline across Ala Moana Boulevard at the Channel Street intersection to provide future security connections to the Federal Building. The work would be incorporated into the DOT-Highways Division project no. 92AB-01-06M - Nimitz Highway and Ala Moana Boulevard Resurfacing Fort Street to Piikoi Street that is currently under construction.

DOT-Harbors Oahu District certifies that funds are available through TRN 301 - Harbors Security.

4. Name of Vendor: Ronald N.S. Ho & Associates, Inc. Address: 2138 Algaroba Street Honolulu, Hawaii 96826-2714	5. Price: \$2,000.00
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6. Term of Contract: From: April 2007 To: May 2007	7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:

Ronald N.S. Ho and Associates completed the design plans for the Ala Moana Boulevard/Nimitz Highway Resurfacing Project for DOT-Highways. The project is currently in construction, therefore, DOT-Harbors needs to revise the original contract drawings in an expedient manner so that the work to install the ductline can be incorporated concurrently with DOT-Highways Ala Moana Boulevard trench crossing work to meet the existing construction schedule.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

DOT-Highways has legally awarded an electrical engineering professional services contract to Ronald N.S. Ho and Associates. DOT-Harbors will utilize the same labor rates for the Harbors Division 's design work.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

The Harbors Engineering Maintenance Section is recommending the work with approval from the Engineering Program Manager, Harbors Oahu District Manager, Harbors Administrator, and Director of Transportation.

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:			
Name	Position	Involvement in Process	
Carter Luke <i>CL</i> 4/10/07	Maintenance Engineer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Frederick Nunes <i>FN</i> 4/10/07	Engineering Program Manager	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Barry Kim <i>BK</i> 4/11/07	Harbors Oahu District Manager	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Glenn Okimoto <i>GO</i>	Harbors Administrator	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Barry Fukunaga <i>BF</i> 4/11/07	Director of Transportation	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to: Department: DOT-Harbors Division
 Contact Name: Branden Sumida
 Phone Number: 587-1873
 Fax Number: 587-1864

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

Department Head *[Signature]*

Date *4/16/07*

Reserved for SPO Use Only	
	15. Date Notice Posted <u>4/25/07</u>
<p>The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:</p> <p align="center">Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119</p>	
Chief Procurement Officer's comments:	

16. APPROVED DISAPPROVED NO ACTION REQUIRED

Branden Sumida 5/2/07
 Chief Procurement Officer Date