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# NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT

STATE PROCUREMENT OFFICE ADMINISTRATION  
STATE OF HAWAII PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of the Attorney General, Hawaii Criminal Justice Data Center  
(Department/Division/Agency)

Name of Contractor: Interisland Systems Development and Integration, Inc. P.E. Reference Number: 03-24-J

Description of goods, services, or construction:  
See attached

The scope of work for the contract is revised as follows:		(amended) contract price
<u>Contract Period</u>		
original - exemption:	9/1/02 - 8/31/03	\$120,000.00
Actual:	11/29/02 - 6/30/03 (7 months)* <i>NSM</i>	
Amendment No. 1	7/1/03 - 6/30/04	\$264,000.00
Amendment No. 2	7/1/04 - 6/30/05	\$415,000.00
Original Contract Price:	\$ 120,000 (7 months)*	Amended Contract Price: \$ 415,000

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This / These amendment(s) are necessary because:  
See attached

Direct questions to: Liane M. Moriyama Phone: 587-3110

*Pursuant to § 103D-102, HRS, and § 3-120-5, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct.*

*[Signature]*  
\_\_\_\_\_  
Department/ Head or Designee Date  
\_\_\_\_\_  
Title (If other than Department Head)

MAY 04 2004

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Date Posted: MAY 06, 2004

A copy of this notice of amendment shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice of intent to amend a procurement exemption contract within seven (7) calendar days from the date posted to:

Chief Procurement Officer  
Office/Agency \_\_\_\_\_  
Address \_\_\_\_\_

Please ensure adherence to applicable administrative and statutory requirements.

APPROVED     DISAPPROVED    Adam S. Fyfe 5/17/04  
Chief Procurement Officer Date

**STATE OF HAWAII**  
**NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS,**  
**CONTRACT**

Description of goods, services, or construction:

Continue services for maintenance and software enhancements for the State's criminal history repository system, CJIS-Hawaii. Specific services and enhancements have been identified by the Hawaii Criminal Justice Data Center (HCJDC) and its contractor with input from the CJIS-Hawaii user community. The services and enhancement will be undertaken at the direction of the HCJDC.

The scope of work is revised as follows:

The scope of work that will be followed by the HCJDC and its contractor in the performance of the CJIS-Hawaii maintenance and software enhancement services are as follows:

1. Identification of specific software or hardware upgrades;
2. Identification of specific software enhancements to CJIS-Hawaii;
3. Discussion and clarification of specifications with the vendor;
4. Submittal of work estimates by vendor, which includes a description of proposed work, estimate of hours, tentative work schedule, and total cost;
5. Cost/Benefit analysis of the proposed changes with the vendor;
6. Prioritization by the HCJDC of the changes to be undertaken by the vendor;
7. Approval to proceed with the agreed work from the HCJDC;
8. Testing of upgrades/enhancements by the HCJDC;
9. Acceptance of upgrades/enhancements by the HCJDC;
10. Implementation of upgrades/enhancements by the HCJDC and vendor;
11. Monitoring of follow-up problems by the HCJDC and vendor; and
12. After hours monitoring of CJIS-Hawaii

The Time of Performance of the contract will be amended to extend through December 31, 2005. The Compensation and Payment Schedule will be amended not to exceed \$415,000.

The history of the contract is as follows:

1. Original contract is not to exceed \$120,000 from December 1, 2002 to June 30, 2003.
2. Amendment #1 is to change vendor's name from Interisland Systems Development and Integration, Inc. to ISDI Technologies, Inc.
3. Amendment #2 is to amend Compensation and Payment Schedule not to exceed \$315,000, and to amend the Time of Performance to extend through June 30, 2004.

This / These amendment(s) are necessary because:

The continued maintenance services and software enhancements are necessary to ensure that accurate, timely, and complete information is maintained in CJIS-Hawaii. Consistent and accurate processing is mandated by the urgency and significance of 24x7 access to CJIS-Hawaii information by criminal justice agencies and its direct impact to public safety. There can be catastrophic, negative rippling effects of incorrect software changes to the system, if performed by contractors not familiar with the system. Maintenance and software enhancement services require an expedient and efficient response to problems, which contractors unfamiliar with the technical architecture and operations of CJIS-Hawaii would be unable to provide effectively.