

'07 APR -3 A1:24



STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer
2. FROM: DBEDT/SID/Science & Technology Branch

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Sponsorship of PACON 2007 - Ocean Observing Systems and Marine Environment conference and exhibition, June 24-27, 2007 at the Ala Moana Hotel. Benefits include, logo on all materials, one full registration, list of company participants.

4. Name of Vendor: PACON International, Inc.
Address: 2525 Correa Rd., HIG 407A, Honolulu, HI 96822

5. Price:
\$5,000.00

6. Term of Contract: *Upon CPO Approval*
From: ~~Eff. Date~~ *4* To: 12/31/07

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:
Event sponsorship is available only through the event organizer.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
N/A

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
SPO-10 is submitted to Department Procurement Officer, reviewed by Division Administrator.

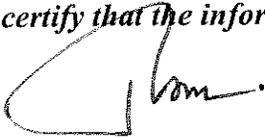
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Maurice H. Kaya	Strategic Industries Div. Adm	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Elizabeth Corbin	Science & Technology Branch Mgr.	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
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		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DBEDT Contact Name: Elizabeth Corbin Phone Number: 587-2690 Fax Number: 587-2777
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



MAR 30 2007

Department Head

Date

Reserved for SPO Use Only

15. Date Notice Posted 4/3/07

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

This request is approved based on the DBEDT's representation that DBEDT supports this conference and it serves as an outreach activity. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply.

16.

APPROVED
 DISAPPROVED
 NO ACTION REQUIRED



 Chief Procurement Officer Date 4/10/07

STATE OF HAWAII
 DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT, AND TOURISM

DocuNet No.

DATE 3/30/07

SUBJECT: SPO Form 7

DUE DATE:

To 1 SPO 2 _____ FROM: Eileen Harada, DBEDT, ASO/Contracts
 3 _____ 4 _____ FYI _____ COMMENT _____ REPORT _____ ACTION _____ SIGNATURE _____
 5 _____ 6 _____ DRAFT _____ APPROVAL _____ RETURN _____ TYPE _____ CIRCULATE _____
 7 _____ 8 _____ XEROX _____ COPIES _____ FILE _____ APPROVED WITH CHANGES NOTED _____

MESSAGE OR COMMENTS:	
1	Eileen Harada has spoken to Colin regarding the attached forms. Attached: two (2) SPO Form 7 <i>Assigned the other to SF</i>
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