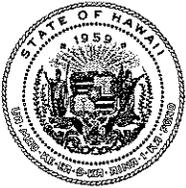


07 MAR 13 12:45



STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
- 2. FROM: DBEDT/SMSD/IBAB - Dennis Ling *DL*

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
 Assist the NAFSA in producing a publication describing Hawaii educational institutions' course offerings to be distributed at the NAFSA 2007 Annual Conference & Expo in Minneapolis, (May 27 to June 1, 2007). The conference is the annual NAFSA meeting: Association of International Educators, the principal organization for professionals working with international students coming to the U.S. and those working in American education abroad. Funding will go to the NAFSA Hawaii Pacific District Committee.

4. Name of Vendor: NAFSA Hawaii Pacific District Committee Address:	5. Price: <p style="text-align: center; font-weight: bold;">\$10,000.00</p>
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6. Term of Contract: From: 4/1/07 To: 6/30/07	7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:
 We selected the NAFSA Hawaii Pacific District Committee because they are the only group that can prepare the brochure and participate at that particular conference, representing Hawaii's educational institutions by distributing the brochure and networking with potential students. Committee members are keenly aware of DBEDT's objectives and target audience, and over the years, worked closely with the department.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
 Normal procurement procedures will be followed if the exemption is not approved

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
 All procurement and contractual issues will be handled in cooperation with the agency's Contracts Office.

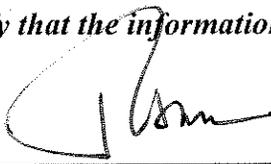
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Richard Bahar	Manager	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Dennis Ling	Administrator	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Theodore Liu	Director	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DBEDT Contact Name: Dennis Ling Phone Number: 587-2755 Fax Number: 586-2548
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



MAR 13 2007

Department Head

Date

Reserved for SPO Use Only	
	15. Date Notice Posted <u>3/14/07</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center"> Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119 </p>	
Chief Procurement Officer's comments: <p align="center"> Approval is granted on the basis of DBEDT's request to assist the NAFSA Hawaii Pacific District Committee to market their programs internationally. </p>	

16. APPROVED DISAPPROVED NO ACTION REQUIRED



 Chief Procurement Officer Date 3/21/07