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STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
- 2. FROM: DOH - Child and Adolescent Mental Health Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
 The Contractor shall assist the Child and Adolescent Mental Health Division (CAMHD) in the implementation of Functional Family Therapy (FFT) outpatient services to CAMHD target population of at-risk youth with conduct disorder, vioent acting out and substance abuse. The Contractor will provide a comprehensive training program aimed at developing competent FFT clincicians and supportive delivery system. The Contractor will also be responsible for the on-site certification of Agencies contracted by CAMHD to provide this much needed service.

The Functional Family Therapy is an empirically grounded, best practice and highly sucessful intervention program . It is based on the idea that specific goals are pursued in clinically responsive ways , which are contingent upon the unique qualities of each family. Each participating FFT site is trained and supervised using an established protocol. Each certified site engages in on-going fidelity monitoring and outcome assessment. Each site also participates in a national network of FFT sites thru their web-based FFT -Clinical Services System (CCS). The CCS system provides immediate "real time" feedback to therapists on model fidelity, client outcomes, and service delivery profiels and contributes to successful engagement of youth and their families.

4. Name of Vendor: FFT LLC Contact Person : Doug Kopp Address: 2538 57 th Avenue, SW Seattle WA 98116	5. Price: <p style="text-align: center;">\$96,000.</p>
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6. Term of Contract: From: April 2007 To: June 2010	7. Prior Exemption Ref. No. <p style="text-align: center;">0</p>
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8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:
 The FFT is a proprietary service. The FFT LLC claims ownership of the FFT clinical /treatment model and is the parent organization for FFT training, service and core process research. The FFT LLC also represents the primary contact for information regarding clinical training and FFT site certification. To CAMHD's best knowledge, there is no other Agency that could provide FFT training and site certification to CAMHD outside the FFT LLC organization..

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
 The CAMHD requests an exemption from the procurement process to allow FFC LLC to assist the CAMHD in the implementaion of FFT outpatient services to CAMHD eligible youth in accordance with the FFT Treatment model.

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
 The Child and Adolescent Mental Health Division (CAMHD) Chief reviews and approves the exemption request. The request is then approved by the Director of Health before submission to the Administrator of the State Procurement Office for authorization.

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Chiyome L. Fukino, M.D.	Director of Health	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Christina M. Donkervoet	Chief, CAMHD	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
John O. Vesselman, M.D.	Medical Director, CAMHD	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Mary Brogan	Performance Manager	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
T. Orvin Fillman, Dr.P.H.	Public Health Admin. Officer	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to: Department: Health
 Contact Name: T. Orvin Fillman, Dr.P.H.
 Phone Number: 733- 4210
 Fax Number: 733- 9207

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

Chiyome L. Fukino, M.D.

FEB 23 2007

Department Head _____ Date _____

Reserved for SPO Use Only

15. Date Notice Posted 2/27/07

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

Chief Procurement Officer's comments:

This approval is based on the DOH's representation that the therapy has been reviewed and recommended by a committee of various health practitioners for intervention use. This approval is for the solicitation process only, section 103D-310(c), HRS and section 3-122-112, HAR, shall apply.

16.

APPROVED DISAPPROVED NO ACTION REQUIRED

Oliver S. Fyler 3/6/07
Chief Procurement Officer Date