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STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
- 2. FROM: DOH-Child and Adolescent Mental Health Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
 The Department of Health - Child and Adolescent Mental Health Division (CAMHD) is responsible to "provide preventive, diagnostic, treatment and rehabilitative services for emotionally disturbed and mentally ill child and youth," pursuant to § 321-171, Hawaii Revised Statutes. To ensure services provided not only adhere to the requirements of the Hawaii Revised Statutes, but are culturally sensitive and meet the Med-QUEST requirements, Eric Daleiden, Ph.D. while an employee of the CAMHD developed such a program to collect data on services provided, for analysis and reporting. His ultra-complex "flat table database" combines clinical, financial and demographic data. He has since left the CAMHD and now resides in Florida.

4. Name of Vendor: Eric Daleiden, Ph.D. Address: 285 Wilson Avenue Satellite Beach, Florida 32937	5. Price: \$51,375.00
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6. Term of Contract: From: <i>11/1/07</i> Upon <i>CPD</i> Approval To: <i>12/31/07</i> 6/30/07	7. Prior Exemption Ref. No.
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8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:
 Procurement by competitive means is not practicable nor advantageous to the state. It is of great importance to use the services of Dr. Daleiden. He is familiar with the flat-table data sets, and will be able to provide annual reports for FY 2006 and quarterly/annual reports FY 2007. It is of great importance that Dr. Daleiden services be retained. Without his knowledge of the complex data system and the programs he wrote for analysis that allowing him quick and efficient retrieval, the CAMHD would be in a position of not being able to provide quarterly nor annual reports in a timely manner.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
 The CAMHD requests an exemption from the procurement process to allow Dr. Daleiden to provide analysis of services provided.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
 The Child and Adolescent Mental Health Division (CAMHD) Chief reviews and approves the exemption request. The request is then approved by the Director of Health before submission to the Administrator of the State Procurement Office for authorization.

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Chiyoume L. Fukino M.D.	Director of Health	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Christina M. Donkervoet	Chief, CAMHD	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
John O. Vesselman	Medical Director, CAMHD	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Mary Brogan	Performance Manager	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
T. Orvin Fillman, Dr.P.H.	Public Health Admin. Officer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to: Department: Health
 Contact Name: T. Orvin Fillman
 Phone Number: 733-4210
 Fax Number: 733-9207

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

T. Orvin Fillman
 Department Head

DEC 27 2006

Date

Reserved for SPO Use Only
15. Date Notice Posted <u>12/28/06</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119
Chief Procurement Officer's comments: The approval is based on the DOH's representation that they do not have any personnel that understands the computer program necessary to do the Felix quarterly reports and to prepare written instructions for the computer program. This approval is given until June 30, 2007 and the DOH shall utilize a procurement method under HRS Chapter 103D for same or similar services after this date.

16. APPROVED DISAPPROVED NO ACTION REQUIRED

Thomas S. Fujita
 Chief Procurement Officer Date 1/12/07