



# STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer  
2. FROM: HWY

Department/Division/Agency  
Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

<p>3. Description of goods, services or construction: Propane Fuel for the Oahu District vehicles &amp; equipment.</p>	<p>06 AUG 15 11:32 DOT-HWY-SF</p>
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<p>4. Name of Vendor: Airgas Gaspro Address: P.O. BOX 31000 HONOLULU, HI 96849-5494</p>	<p>5. Price: \$26,400.00</p>
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<p>6. Term of Contract: <i>Upon CFO Approval</i> From: <del>July</del> 2006 To: June 2007</p>	<p>7. Prior Exemption Ref. No.</p>
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8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:  
The division has advertised request for bids twice and both times received no bids. See attached.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
We will attempt to contact a minimum of three the vendor's who dispense propane and willing to do business with the District on the island of Oahu. The Division will plan to readvertise.

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

10. A description of the agency's internal controls and approval requirements for the exempted procurement:  
Follow the department's procurement delegation.

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Pratt Kinimaka	Eng. Program Manager	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
U Kuong Ung	Eng. (Civil) VI	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Robert Shin	Eng. (Civil) VI	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
George Abcede	Eng. (Civil) VI	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Clyde Morita	Eng. (Civil)V	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Colleen E. Miyano	Bus. Ser. Supv. III	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to:

Department:	Transprotation/Highways
Contact Name:	Colleen E. Miyano
Phone Number:	831-6796
Fax Number:	72'06725 <b>1-6725</b>

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

*[Signature]*

Department Head

Date

**Reserved for SPO Use Only**

15. Date Notice Posted 8/28/06

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

Chief Procurement Officer's comments:

16.

APPROVED

DISAPPROVED

NO ACTION REQUIRED

\_\_\_\_\_  
Chief Procurement Officer

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Date