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PROCUREMENT LAW
STATE OF HAWAII



STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer
2. FROM: DAGS / Central Services Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction: Provide recycling containers and pick-up services at 12 state-owned facilities for a six-month period or until a new Contract for these services can be entered into through competitive bidding, whichever comes first.	
4. Name of Vendor: Island Recycling Address: 91-140 Kaomi Loop Kapolei, Hawaii 96707	5. Price: \$24,915.00
6. Term of Contract: From: August 1, 2006 To: January 31, 2007	7. Prior Exemption Ref. No.
8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State: Procurement by competitive means is not practical, since the department was given only two-weeks notice by the Department of Health (DOH) that the existing contract for this service was to be terminated. Furthermore, in accordance With the provisions contained in HRS 342G-45, states agencies are required to have a recycling program in place. The short notice does not provide sufficient time to enter into a new contract through the competitive bidding process without creating A unacceptable period of time during which the department 's recycling program would be suspended.	
9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: Originally, Island Recycling was contractor who provided the recycling service before the contract was terminated and their containers are still located in the state-owned facilities. Since this is for the short term it is not practical to hire a new contractor.	
10. A description of the agency's internal controls and approval requirements for the exempted procurement: James Hisano, Central Services Manager, will oversee the recycling services provided by Island Recycling.	

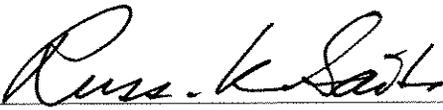
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:			
Name	Position	Involvement in Process	
James Hisano	Central Services Manager	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Glenn Nishimoto	Procurement & Supply Specialist IV	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

13. Direct inquiries to:	Department: AGS / Central Services Division Contact Name: James Hisano Phone Number: 831-6733 Fax Number: 831-6750
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*


7/25/06

 Department Head Date

Reserved for SPO Use Only	
	15. Date Notice Posted <u>7/26/06</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center"> Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119 </p>	
Chief Procurement Officer's comments: <p align="center" style="margin-top: 20px;"> This approval is for the solicitation process only, section 103D-310(c), HRS, and section 3-122-112, HAR, shall apply. </p>	

16. APPROVED DISAPPROVED


8/1/06

 Chief Procurement Officer Date