



06 APR 28 P1:09

STATE PROCUREMENT OFFICE NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT

1. TO: Chief Procurement Officer
2. FROM: Property Management and Maintenance Services Branch (HCDCH)
Department/Division/Agency
3. Name of Contractor: Urban Real Estate Company

2006 APR 28 A 11: -

4. P.E. Reference No. 05-36-J

5. Description of goods, services, or construction:
HCDCH wishes to extend the property management services for Banyan Street Manor, a Section 8 Project Based Multi-Family project located in urban Honolulu. (See Attachment for additional information)

6. Scope of work for the contract is revised as follows:

Scope of work is revised by granting a contract extension for 1 month. Original contract for 1 year was \$91,464 (Nov 22, 2004-Nov 30, 2005) and the 1st Extension was only granted from Dec 1, 2005--May 31, 2006 for additional \$57,654. Request 1 month for property management fees \$9,609 to finalize RFP process.

Original Contract Price: \$91,464.00 Amended Contract Price: \$9,609

7. Reason: This / These amendment(s) are necessary because:
The RFP for Banyan Street Manor has been updated to conform to HCDCH's revised procurement requirements to include more references to updated HUD regulations to assist in the monitoring of the contract. All RFPs are now being reviewed by HCDCH's newly appointed procurement office as well as by the Attorney General's Office. These additional reviews has delayed the publishing of the RFP.

8. Direct questions to: Michael J. Hee *W* Phone: 832-5970

Agency shall ensure adherence to applicable administrative and statutory requirements.

9. Pursuant to § 103D-102, HRS, and § 3-120-5, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct

James Lee 4/27/06
Department Head Date

Reserved for SPO Use Only
10. Date Posted: 5/4/06

11. Submit written objections to this notice of intent to amend a procurement exemption contract within seven calendar days or as otherwise allowed from the above posted date to:
Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments:

Upon SPO review, we find that HCDCH did not have CPO approval to extend the procurement exemption beyond 11/30/05. For that reason, this request is disapproved. HCDCH shall submit SPO Form-16 Procurement Violation Report.

12. APPROVED DISAPPROVED

James S. Fisher 5/9/06
Chief Procurement Officer Date

13. P.E. No. 05-36-J