

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: DEFENSE - CONTRACTING AND ENGINEERING OFFICE
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

SECURITY GUARD SERVICES FOR THE HAWAII ARMY NATIONAL GUARD AT THE KALAELOA AND HILO SITES.

Name of Vendor:	ROYAL GUARD SECURITY, INC.	Cost:
Address:	307 KAMANI STREET HONOLULU, HI 96813	KALAELOA: \$211,527.68 HILO: \$103,966.73

Term of Contract:	From:	To:	Prior Exemption Ref. No. (if applicable)
KALAELOA & HILO	Date of Approval -10/1/03 NVM	May 31, 2004 -9/30/04 NVM	

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

THE CONTRACTOR IS NOT ABLE TO SUPPLY CERTIFIED PAYROLLS OR A CURRENT CERTIFICATE OF LIABILITY. DUE TO FORCE PROTECTION REQUIREMENTS, THERE CAN BE NO BREAK IN SERVICE. REQUEST FOUR MONTHS TO GET ANOTHER SECURITY CONTRACT IN PLACE.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

HRS 103D-302 WILL BE FOLLOWED IN PROCURING THE SECURITY SERVICES.

A description of the agency's internal controls and approval requirements for the exempted procurement:

DUE TO TIME CONSTRAINTS, WE WILL NEED TO OBTAIN SERVICE FROM THE CONTRACTOR THAT CAN MOBILIZE AND SERVICE THE FACILITIES IN THE MOST EXPEDITIOUS MANNER.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

MAJOR NEAL S. MITSUYOSHI, CONTRACTING AND ENGINEERING OFFICER
 THOMAS T. MORIYASU, FISCAL OFFICER
 COLONEL STANLEY R. KEOLANUI, JR., PLANS AND OPERATIONS MILITARY SUPPORT OFFICER

Direct questions to: MAJOR NEAL S. MITSUYOSHI	Phone Number: 733-4250
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This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.


 Department Head or Designee

JAN 15 2004
 Date

Gary M. Ishikawa, Col.(Ret) Deputy Adj. Gen
 Title (If other than Department Head)

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative requirements.

APPROVED DISAPPROVED

 2/19/04
 Chief Procurement Officer Date

cc: Administrator,
State Procurement Office