

STATE OF HAWAII  
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

06 MAR -9 11:35

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

FROM: Transportation/Highways  
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:  
  
**Mow grass from landscaped areas, from Kalia Rd. to Richard St. (Ala Moana Blvd.), Richard St. to Kalihi Stream, (Nimitz Hwy.) and Nimitz to Auiki St. (Sand Island Access Road). Intersection of Nimitz and Sand Island Access Road, Triangle Park across from City Mill and Walker Park, shall be mowed twice a month and shall be done by mechanical mowing only. All other areas shall be cut a minimum of once a month. Contractor shall pick up all rubbish (rubbish from homeless people included) every Monday, Wednesday and Friday.**

Name of Vendor: <b>Penn Trim &amp; Cut Landscape Janitorial Svc.</b>	Cost:
Address: <b>47-675D Lamaula Road Kaneohe, Hawaii 96744</b>	<b>\$6,300.00 per month</b>

Term of Contract:	From: <del>Date approval obtained</del> <b>UPON CPD APPROVAL</b>	Prior Exemption Ref. No. (if applicable)
	<b>April 30, 2006</b>	<b>N/A</b>
	To: <del>Date when new contract is available</del>	

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
  
**The previous contractor on this project was unable and failed to perform the requirements of the contract, which was scheduled to expire on April 2006. The contractor requested to be terminated. Currently a new bidding process is underway so that a new contract can be signed.**

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
  
**The vendor who was selected submitted the lowest quote. Quotations (SPO form 10A) were received by Oahu District on February 24, 2006.**

A description of the agency's internal controls and approval requirements for the exempted procurement:

**The contractor shall provide a work schedule to the state. The Engineer shall review and approve the work schedule. The Highway Inspector shall monitor the contractor's performance. The State shall pay all approved monthly invoice by purchase order.**

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

**Mike Medeiros, Field Engineer  
 George Abcede, Maintenance Engineer  
 Pratt Kinimaka, District Engineer, Oahu  
 Jamie Ho, Engineering Program Manager  
 Glenn Yasui, Highways Administrator  
 Jamie Ho, Contracts Engineer  
 Rodney Haraga, Director, Department of Transportation**

Direct questions to:	Phone Number:
<b>Mike Medeiros, Field Engineer</b>	<b>831-6812</b>
<b>George Abcede, Maintenance Engineer</b>	<b>831-6811</b>
<b>Pratt Kinimaka, District Engineer, Oahu</b>	<b>831-6703</b>

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes  No

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.**



MAR - 8 2006

Department Head or Designee

Date

**DEPUTY DIRECTOR**

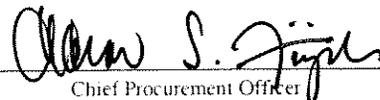
Title (If other than Department Head)

Chief Procurement Officer's Comments:  
 This approval is to April 30, 2006 or until a new contract is executed, whichever is sooner. Also, this exemption is for the solicitation process only, section 103D-310(c), HRS and section 3-122-112, HAR, shall apply.

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED

 3/16/06  
 Chief Procurement Officer Date

cc: Administrator,  
 State Procurement Office

# STATE OF HAWAII NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Transportation for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

**Mow grass from landscaped areas, from Kalia Rd. to Richard St. (Ala Moana Blvd.), Richard St. to Kalihi Stream, (Nimitz Hwy.) and Nimitz to Auiki St. (Sand Island Access Road). Intersection of Nimitz and Sand Island Access Road, Triangle Park across from City Mill and Walker Park, shall be mowed twice a month and shall be done by mechanical mowing only. All other areas shall be cut a minimum of once a month. Contractor shall pick up all rubbish (homeless people rubbish included) every Monday, Wednesday and Friday.**

**Vendor: Penn Trim & Cut Landscape Janitorial Svc.**

**Address: 47-675D Lamaula Road  
Kaneohe, Hawaii 96744**

**Term of Contract:**

From: ~~Date approval obtained~~ *Upon CPO Approval*  
To: **Date when new contract is available**

Cost: **\$6,300 per month**

**Direct any inquiries to:**

Department: Transportation

Contact Name/Title: **Mike Medeiros, Field Engineer**

Address: **727 Kakoi Street  
Honolulu, Hawaii 96819**

Phone Number: **831-6812**

Fax Number: **831-6725**



Date Posted: 3/9/06

A copy of this notice of exemption from Chapter 103D, HRS, shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Chief Procurement Officer  
Office/Agency \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_