

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

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TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: Dept. of Health/Adult Mental Health Division *aj*
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Comprehensive evaluation research services for a federally funded project including conducting a statewide needs assessment study utilizing focus groups, one-to-one interviews, and a survey to obtain information from stakeholders; and the design and implementation of a process to evaluate outcomes of the project's mobile team pilot activities.

The purpose of the project is to assess the status of the State's co-occurring disorder (mental illness and substance abuse) services system; identify unmet needs, gaps, and problems within the current system; develop and enact strategies to resolve any obstacles to care; build capacity and infrastructure to sustain a high quality, integrated, and seamless system of care; conduct a services pilot to test a locally developed set of capacity and infrastructure enhancement strategies; and develop a continuous quality improvement framework for co-occurring disorder services using an array of evaluation methodologies.

Name of Vendor: Rebecca Beardsley, Ph.D. Address: 1013 Prospect Street, #1115 Honolulu, Hawaii 96822	Cost: \$72,500.00
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Term of Contract:	From: 12/15/05	To: 12/15/06	Prior Exemption Ref. No. (if applicable) N/A
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Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

Due to specialized nature of the evaluation research services needed, it is neither practicable nor advantageous to procure this service by competitive means. The vendor is a licensed clinical psychologist with varying experiences in qualitative and quantitative research activities including experience in program evaluation and clinical experience working with individuals with severe and persistent mental illness, substance abuse, and co-occurring disorders in inpatient and outpatient settings.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Project staff searched for possible vendors in the community, including the University of Hawaii at Manoa, and were unable to find any other qualified or interested individuals.

A description of the agency's internal controls and approval requirements for the exempted procurement:

The Adult Mental Health Division (AMHD) Chief and the Project Manager have reviewed the process used to search for a vendor. The contract will be approved as to form by the Deputy Attorney General assigned to AMHD.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Michelle R. Hill, Deputy Director for Behavioral Health Administration
 Thomas W. Hester, AMHD Chief
 Jackie Hong, COSIG Project Manager
 Amy Yamaguchi, AMHD Public Health Administrative Officer

Direct questions to: Amy Yamaguchi	Phone Number: 586-4681
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This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.


 Department Agency Head

NOV - 8 2005
 Date

 Title (If other than Department Head)

Chief Procurement Officer's Comments:

The DOH has not provided sufficient justification to support how this procurement by competitive means would not be either practicable or not advantageous to the DOH. The DOH should issue a solicitation to ensure other qualified firms have the opportunity to provide the services.

Please ensure adherence to applicable administrative requirements.

APPROVED DISAPPROVED


 Chief Procurement Officer

11/16/05
 Date

cc: Administrator
 State Procurement Office

STATE OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Health, Adult Mental Health Division for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Comprehensive evaluation research services for a federally funded project including conducting a statewide needs assessment study utilizing focus groups, one-to-one interviews, and a survey to obtain information from stakeholders; and the design and implementation of a process to evaluate outcomes of the project's mobile team pilot activities.

Vendor: Rebecca Beardsley, Ph.D.
Address: 1013 Prospect Street, #1115
Honolulu, Hawaii 96822

Term of Contract: From: 12/15/05 To: 12/15/06 **Cost:** \$72,500.00

Direct any inquiries to:
Department: Health **Phone Number:** 586-4681
Contact Name/Title: Amy Yamaguchi/Public Health Administrative Officer
Address: P.O. Box 3378 **Fax Number:** 586-4745
Honolulu, Hawaii 96801-3378

Date Notice Posted: 11/14/05

A copy of this notice of exemption from Chapter 103D, HRS, shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer
Office/Agency State Procurement Office
Address 1151 Punchbowl St., Room 230-A
Honolulu, Hawaii 96813