

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

AUG 17 08:44
 STATE PROCUREMENT OFFICE
 STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Dept. of Health/Adult Mental Health Division *aj*
 (Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Provision of technical assistance to the Adult Mental Health Division (AMHD) for implementation of portions of the Plan for Community Mental Health Services (Community Plan). The Community Plan was adopted as an Order of the United States District Court on January 23, 2003. The technical assistance will address the issues related to quality management (QM), performance management (PM), and utilization management (UM).

Technical assistance would be provided in the following areas: 1) developing a strategy for coordination of the overall QM program; 2) developing a comprehensive PM program including: a) refining the PM program, work plan, work practices, data collection, and coordination with other AMHD functions; b) establishing rules to guide prioritization; c) recommending types of data to drive informational reports; d) training staff in the use of information to make decisions; and e) training staff on effective and efficient investigation of sentinel events; and 3) developing a comprehensive UM program including: a) refining AMHD's model of care coordination; b) developing a transition of care model; c) developing high level reporting to drive better decision making; d) improving access to care through simplification; e) incorporating clinical, forensic, and consumer variables in the model; and f) simplifying the processes used for UM.

Name of Vendor: H & K Consulting
 Address: 4933 Turtle Creek Trail
 Oldsmar, Florida 34677

Cost: \$155,225.00

Term of Contract: From: ~~8/22/05~~ To: 2/28/06*Upon CFO Approval*Prior Exemption Ref. No. (if applicable)
N/A

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

AMHD is under a court order to implement the Community Plan by June 30, 2006. On July 20, 2005, the Court Master, Judge Kevin Chang, issued his Tenth Report and Recommendation on the progress to implement the Community Plan. The Judge's report and the court appointed evaluators' reports identified issues and problems in the areas related to QM, PM, and UM. AMHD must address these critical high risk, problem prone, and high volume areas and implement changes immediately to meet the Court Order and ensure consumer safety.

AMHD reviewed the Judge's and the court evaluators' reports and completed an internal review of staff resources, competencies, and required activities and has concluded that it will need expert and immediate support from an outside vendor. The longer the delay in procuring the expert assistance needed to meet the Court Order, the less likely it is that AMHD will be able to fully implement the Community Plan by June 30, 2006 or demonstrate significant progress by the December 2005 court evaluators' site visit. The time constraints imposed by the Court mean that it is not practicable to procure these services by competitive means.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

AMHD has identified a vendor with specialized knowledge of risk management, QM, PM, and UM due to its many years of experience as a national consultant for health care programs. This vendor has previously provided similar technical assistance to another division in the Department of Health with a successful outcome in a short time frame. The vendor is familiar with AMHD's needs due to its participation in prior activities and is available to start work immediately.

A description of the agency's internal controls and approval requirements for the exempted procurement:

The procurement of the technical assistance will be conducted under the supervision of the AMHD Chief and is subject to his final approval.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Michelle R. Hill, Deputy Director for Behavioral Health Administration
 Thomas W. Hester, M.D., AMHD Chief
 Helene Jo, AMHD Resource Management and Development Coordinator
 Amy Yamaguchi, AMHD Public Health Administrative Officer

Direct questions to: Amy Yamaguchi	Phone Number: (808)586-4681
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This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.



 Department/Agency Head

AUG 15 2005

 Date

 Title (if other than Department Head)

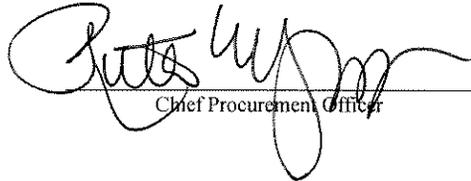
Chief Procurement Officer's Comments:

This approval is based on DOH's representation that this firm is qualified and necessary to meet the court appointed deadlines.

This approval is for the solicitation process only, chapter 103D-310, HRS, shall apply.

Please ensure adherence to applicable administrative requirements.

APPROVED DISAPPROVED



 Chief Procurement Officer

8/14/05

 Date

cc: Administrator
 State Procurement Office