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STATE OF HAWAII  
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR/DOFAW  
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:  
  
Design a new mail-out survey incorporating previous hunting information surveys and results; develop a stratified random sample of all hunters and mail out surveys; compile data and provide initial and final reports.

Name of Vendor:	Cost:
Address: Ward Research	\$6,041.86
828 Fort St. Mall, Suite 210, Honolulu 96813	

Term of Contract:	From:	To:	Prior Exemption Ref. No. (if applicable)

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
  
N/A

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
  
already completed

A description of the agency's internal controls and approval requirements for the exempted procurement:

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:  
N/A - no contract

Direct questions to: Ed Johnson Phone Number: 587-4185

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes  No

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.**

[Signature]  
Department Head or Designee Date  
Title (If other than Department Head)

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative requirements.

APPROVED  DISAPPROVED

cc: Administrator,  
State Procurement Office

\_\_\_\_\_  
Chief Procurement Officer Date

Submit in Duplicate

# STATE OF HAWAII NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Land & Natural Resources for exemption from Chapter 103D, HRS. for the following goods, services, or construction:

Design a new mail-out survey incorporating previous hunting information surveys and results; develop a stratified random sample of all hunters and mail out surveys; compile data and provide initial and final reports. Ward Research has been in business for over 25 years, and has become one of the outstanding firms in the field, with an international clientele ranging from banks, airlines, non-profits, universities, land management companies, and a number of Hawaii state agencies. The latter include the Department of Business, Economic Development and Tourism, the Department of Human Services, and the Hawaii Housing Finance and Development Corporation. Last year, Ward Research was instrumental in a very quick turn-around research project, which aided in the Department's successful defense against a lawsuit instituted by a small segment of the hunting community.

Any delay in processing will result in the loss of remaining federal funds for this project. We are requesting a temporary exemption for our vendor to implement research for the Division while they file a separate compliance with Act 216 specifically for the Department of Land and Natural Resources.

Vendor: Ward Research

Address: 828 Fort St. Mall, Suite 210  
Honolulu, HI 96813-4321

Term of Contract:	From:	To:	I Cost:
none			I \$6,041.86

**Direct any inquiries to:**

Department: Land & Natural Resources | Phone Number: 587-4185

Contact Name/Title: ED JOHNSON, Wildlife Biologist/State Hunting Coordinator

Address: 1151 Punchbowl St., #325, Honolulu, HI 96813 | Fax Number: 587-0160

Date Posted: 6/17/05

A copy of this notice of exemption from Chapter 103D, HRS, shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Chief Procurement Officer  
Office/Agency \_\_\_\_\_  
Address \_\_\_\_\_