



STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D

16 SEP 27 A8:35

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: DEPARTMENT OF LAND AND NATURAL RESOURCES  
*Name of Requesting Department*

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:  
PURCHASE OF FUEL FOR STATE VEHICLES LOCATED AT: KAUMAHINA STATE WAYSIDE, PUA A KAA STATE WAYSIDE AND WAIANAPANAPA STATE PARK

2. Vendor/Contractor/Service Provider:	HANA PIT STOP, LLC	3. Amount of Request:	\$ 9,000.00
4. Term of Contract From:	1/1/2017	To:	12/31/2017
		5. Prior SPO-007, Procurement Exemption (PE):	PE16-019D

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:  
VEHICLES REFUELING ARE LOCATED APPROXIMATELY 2 TO 15 MILES FOR THIS VENDOR, OTHERWISE, THESE VEHICLES WOULD HAVE TO TRAVEL 35 TO 50 MILES TO CENTRAL MAUI TO REFUEL WHERE THE AWARDED BIDDER IS LOCATED. IT WOULD NOT BE ADVANTAGEOUS TO THE STATE BECAUSE OF THE ADDITIONAL USE OF FUEL TO REFUEL AND THE FOUR (4) HOUR ROUNDTRIP MANPOWER HOURS TO DRIVE TO THE CENTRAL AREA.

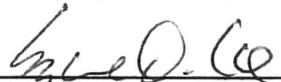
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
SEARCH OF ANY FUEL VENDOR LOCATED IN PROXIMITY TO THE PARKS REVEALED THAT THERE IS ONLY ONE VENDOR, HANA PIT STOP, LLC WITHIN THE AREA.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
LARRY PACHECO* 	STATE PARKS, MAUI DISTRICT	(808) 984-8102	LARRY.J.PACHECO@HAWAII.GOV
CYNTHIA GOMEZ	FISCAL	(808) 587-0347	CYNTHIA.C.GOMEZ@HAWAII.GOV

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.*

  
 \_\_\_\_\_  
 Department Head Signature

9/26/16  
 \_\_\_\_\_  
 Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 9/27/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

Chief Procurement Officer (CPO) Comments:

The department may use SPO Price List Contract No. 13-14 whenever practicable. For situations where it is not practicable, approval is granted for the period 1/1/17 to 12/31/17 to allow the department to purchase from Hana Pit Stop LLC in obtaining the 87-grade regular unleaded gasoline. Department is reminded that pursuant to Comptroller Memorandum CM2012-19, purchases of premium 92-grade or mid 89-grade gasoline are strictly prohibited unless pre-approved by the Comptroller's Office.

This approval is for the solicitation process only. Pursuant to HRS §1 03D-31 0(c) and HAR §3-1 22-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of the compliance and the awards posting are required to be documented in the procurement/contract file.

Department is reminded that employees participating in procurement activities must have delegation and training. SPO has no record that Cynthia Gomez has taken Workshop #125, Exemptions from HRS Chapter 103D.

If there any questions, please contact Bonnie Kahakui, at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov)

Approved

Disapproved

No Action Required

  
 \_\_\_\_\_  
 Chief Procurement Officer Signature

10/8/16

\_\_\_\_\_  
 Date



**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

**Vendor Name:** HANA PIT STOP LLC

**DBA/Trade Name:** HANA PIT STOP LLC

**Issue Date:** 09/21/2016

**Status:** Compliant

Hawaii Tax#: W19265962-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX3851

UI#: No record

DCCA FILE#: 76847

**Status of Compliance for this Vendor on Issue date:**

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

PE17-019B