



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

16 SEP 12 AIO :29

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Hawaii Criminal Justice Data Center/Department of the Attorney General
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:
Provide application development and technical support services, including mentoring sessions for the HCJDC staff, for the State's central repository of adult criminal history information, CJIS-Hawaii. CJIS-Hawaii has been migrated to a new technical platform and uses an industry standard application server operating system.

2. Vendor/Contractor/Service Provider:	Rematics, LLC	3. Amount of Request:
		\$ 100,000
4. Term of Contract From:	To:	5. Prior SPO-007, Procurement Exemption (PE): PE15-022B
10/01/2014 <i>dk 9/27/2014</i>	09/30/2017 <i>dk 9/27/2014</i>	
See attachment		

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
See attachment

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
For exemption PE15-022B, Rematics, LLC was the selected vendor. Rematics was selected through a professional services procurement to work with the HCJDC on the migration of the CJIS-Hawaii system. Four vendors submitted statement of qualifications with three of them qualifying to provide professional services. Rematics, LLC was the top rated qualifying vendor.

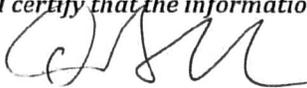
For the maintenance contract, there will be a specific procedure for requesting Rematics' assistance incorporated into the Scope of Work. Initial problem research and analysis will be performed by the HCJDC. If the HCJDC determines that Rematics assistance is required, a change request will be created describing the assistance needed and submitted to Rematics for a work estimate. Once the estimate is received by the HCJDC and agreed to, Rematics will be notified to proceed with the work. Testing and final acceptance will be the responsibility of the HCJDC.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
John Maruyama	HCJDC/Attorney General	587-3366	john.s.maruyama@hawaii.gov
Laureen Uwaine	HCJDC/Attorney General	587-3341	laureen.mu.uwaine@hawaii.gov
Wendy Char	HCJDC/Attorney General	587-3165	wendy.a.char@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department Head Signature

9-8-16
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 09/12/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

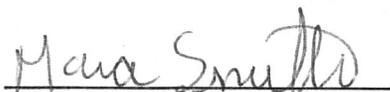
Approval is granted for the period 10/1/2016 to 9/30/2017, with the understanding that the department has determined that it is not practicable or advantageous for the Office of the Attorney General to competitively procure the services required. Approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) for all contracts awarded and award is required to be posted on the Awards Reporting System. Copies of the compliance verification and the award posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stacey Kauleinamoku at 586-0571, or stacey.l.kauleinamoku@hawaii.gov.

Approved

Disapproved

No Action Required


Chief Procurement Officer Signature

9/29/16
Date

ATTACHMENT

4. Term of Contract

The Term of Contract and options to extend will be determined during contract negotiations with Rematics, LLC.

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means

The CJIS-Hawaii system was migrated from a 1990's client-based technical architecture to a browser-based architecture. Rematics, LLC designed and implemented the browser application framework for the migrated CJIS-Hawaii. Rematics staff trained and mentored HCJDC programmers during the migration of the client programs to the new browser-based architecture. This mentoring continued throughout the duration of the previous exemption contract and enabled HCJDC staff to perform maintenance on the more standard components and processing in CJIS-Hawaii.

As a result of the work on this project, Rematics staff obtained very detailed and specific knowledge of the applications, technical architecture and operational functions of CJIS-Hawaii. This knowledge is critical to providing effective support services in the time frame to be negotiated. Having a high-level of understanding of the technical and more importantly, the operational functions of CJIS-Hawaii is a requirement for success. During the contract period, it is expected that the HCJDC staff will be the lead on any updates or issues that need to be resolved. However, there are certain areas of the system that are complex requiring the knowledge and expertise of Rematics. It is in these situations where Rematics is still needed for continued mentoring to pass on their knowledge to the HCJDC staff.

Training a new contractor to be proficient with the operation and technical architecture of CJIS-Hawaii would not be practical as the HCJDC staff themselves are still familiarizing themselves with this new environment.