



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

Received by
State Procurement Office
09/02/2016

TO: Chief Procurement Officer

FROM: Department of Health/Disease Outbreak Control Division/Immunization Branch
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:
Confidential, toll-free, statewide, multilingual call referral services for seasonal influenza, adult, and childhood immunization services. Information on seasonal influenza, adult, and childhood immunization services shall be made available to callers through a statewide toll-free number. Minimum hours of operation are Monday through Friday 7:45 am – 4:30 pm. Services must be confidential. Multilingual services requested. The Immunization Branch relies on these services to provide the public with community vaccination resources (e.g. Where to get your influenza vaccination, Where to get your adult vaccinations, and referral services for pediatric immunizations). It is critical that these resources be updated regularly as vaccine availability can vary from week to week. In addition, it is important that these services are available statewide via a toll-free number to provide access to these resources by the general population. Having this information updated and available is vital to providing the public with the information they need to access vaccination services to protect themselves from vaccine-preventable diseases like influenza, measles, pertussis, and chickenpox.

2. Vendor/Contractor/Service Provider:	Aloha United Way 2-1-1	3. Amount of Request:
		\$ 12,000.00
4. Term of Contract From:	9/15/2016 To: 9/14/2017	5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Aloha United Way (AUW) is a Hawaii non-profit corporation and is the sponsor of AUW 2-1-1, a public service program by which the public may obtain information about providers of health and human services and about other available public services. The 2-1-1 number is already familiar to the public and AUW has the staff and equipment in place to handle large scale phone call volume. AUW 2-1-1 is also equipped to provide multilingual services, providing the non-English speaking public access to information about community immunization services.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The Immunization Branch has tried to solicit quotes for these services from other vendors. None of the vendors contacted were able to meet/provide all of the required services.

14272

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
James Wasa	DOCD / Immunization	586-8305	james.a.wasa@doh.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

Virginia Pressler

 Department Head Signature

SEP - 2 2016

 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 9/7/16

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 9/15/2016 – 9/14/2017. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express), and the award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or email bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature]

 Chief Procurement Officer Signature

9/19/16

 Date