



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

16 JUN 23 P12:52

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Taxation
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:
Replacing the outdated CCTV components with a new network video recorder and cameras to increase system capacity and provide enhanced transaction and facial imagery. Components: one network video recorder and monitor, hard drive, encoders, 16 forensic quality dome cameras, preventive maintenance and repair services for new equipment.

2. Vendor/Contractor/Service Provider:		Alert Alarm <i>HAWAII</i> <i>san 6/28/16</i>	3. Amount of Request: \$ 32,931.20
4. Term of Contract From:	To:	5. Prior SPO-007, Procurement Exemption (PE): none	

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The Department of Taxation (Department) seeks to reduce the risks and vulnerability in the tax processing section from heightened internal and external threats by upgrading the current system's componets versus purchasing an entirely new security system. The security system at the Department has been with Alert Alarm since 1986 so Alert Alarm has an intimate knowledge of the Departments' operational needs, security infrastructure and was consulted when the Department decided to review and upgrade the existing system with little disruption to operations. Alert Alarm understands the current security system components, capabilities, and system integration. They also have relationships and warranty agreements with their suppliers which would benefit the Department in terms of cost and servicing as opposed to the Department or another vendor dealing directly with the suppliers to spec, purchase, and install the equipment which Alert Alarm will not maintain under their current service agreement.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The security system at the Department has been with Alert Alarm since 1986 so Alert Alarm has an intimate knowledge of the Departments' current wiring and security infrastructure. The Department consulted with Alert Alarm to upgrade the current security system with little disruption to current operations.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Dexter Suzuki*	Administrative Services Office	587-1500	dexter.t.suzuki@hawaii.gov
Emill Acosta	Administrative Services Office	587-1501	emill.b.acosta@hawaii.gov
Janyne Kaai	Taxpayer Services	587-8820 ext 1066	janyne.s.kaai@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

Department Head Signature

6/25/16

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6/24/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Request is returned with no action required as department has decided to withdraw their request for procurement exemption.

If there are any questions, please contact Stanton Mato at 586-0566, or email stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

7/15/16

Date