

**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

**Received by
State Procurement Office
05/27/2016**

TO: Chief Procurement Officer

FROM: Child and Adolescent Mental Health Division
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:
Project Laulima is a program funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). The program is focused on expanding Hawaii's system of care to better meet the needs of children and youth with co-occurring mental health needs and intellectual/developmental disabilities. One of the project's SAMHSA supported objectives involves promoting youth social inclusion, developing supportive relationships among youth and reducing the incidence of bullying. Project Laulima wants to provide financial support in partnership with Hawaii Youth Services Network in their development of a culturally-relevant bullying prevention video and public service announcement (PSA). The video and PSA will serve to empower and educate youth about how to take a stand against bullying.

2. Vendor/Contractor/Service Provider	Hawaii Youth Services Network	3. Amount of Request:
		\$ 15,000.00
4. Term of Contract From: 5/27/2016	To: 10/30/2016	5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Hawaii Youth Services Network is currently the lead in development of a culturally-relevant bullying prevention video and public service announcement (PSA). Project Laulima has been ask to be one of four co-sponsors (Na Lei Aloha Foundation, HMSA Foundation, and Atherton Family Foundation) and will provide approximately twenty percent of the funding for the Video production. It was not practical to attempt to duplicate an ongoing project that was proposed and developed by the anti bullying task force as both parties sit on a that bullying prevention task force. It would not be advantageous for PL to cover the entire expense when PL was invited to be a co-sponsor of a project that would achieve one of PL's goals at a reduced cost to PL.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

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Hawaii Youth Services Network and Project Laulima both sit on a bullying prevention task force. The task force decided there was the need to do a culturally-relevant bullying prevention video (current videos utilized are from the mainland and do not accurately reflect the cultural landscape of Hawaii and therefore do not resonate with the youth viewing the video). Since Project Laulima included the development of PSAs and bullying prevention campaigns in their SAMHSA approved strategic plan, it was felt that it would be both valuable part of achieving their annual strategic plan as well as being a cost-efficient effort to partner with HYSN and other members of the task force on this estimated \$70,000 initiative.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
John Macdonald*	CAMHD	808-733-9338	john.macdonald@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*


Department Head Signature

MAY 27 2016
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6/1/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

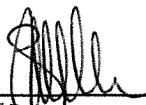
Chief Procurement Officer (CPO) Comments:

See next page for CPO comments, determination, signature, and date.

Approval is granted for the period 5/27/2016 to 10/30/2016 and is based on the department's representation that it is not practicable or advantageous to procure by competitive means. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of the HCE certificates and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Kevin Takaesu at 586-0568 or kevin.s.takaesu@hawaii.gov.

Approved Disapproved No Action Required



Chief Procurement Officer Signature 6/30/16
Date