



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

Received by
State Procurement Office
05/23/2016

TO: Chief Procurement Officer

FROM: DBEDT/Creative Industries Division (CID)
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
DBEDT and its Creative Industries Division (CID) developed the Creative Lab Hawaii (CLH) program in 2012 to increase results-driven exports in the creative sectors of screenwriting, producing, broadband/new media, interactive media, fashion design and music. Through CLH, DBEDT has expanded opportunities in the entrepreneurial ecosystem. With increased funding from the Legislature in FY15 and matching funds from the U.S. Department of Commerce, Economic Development Administration (EDA), CID issued an RFP for coordination and implementation of the CLH program in FY15 for a period of 18 months and the contract was awarded on June 29, 2015 to implement all aspects of the program. CLH is currently in the FY16-17 implementation phase of the 4 tracks of the program launched in Spring 2016.

2. Vendor/Contractor/Service Provider:	Michael Palmieri, dba Michael A. Palmieri	3. Amount of Request:	\$ 230,000.00
4. Term of Contract From:	6/29/2016	To:	12/31/2017
		5. Prior SPO-007, Procurement Exemption (PE):	None
		6/28/17 per Georja (cas 6/1/16)	

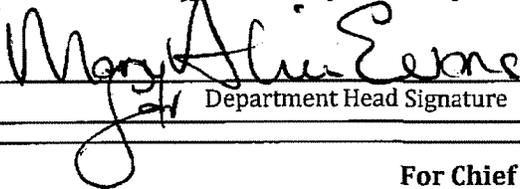
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
CID is planning to continue the CLH program through December 31, 2017. The EDA (Federal Award I.D. NO. 07-79-07157) grant has also been extended til March 31, 2017 and CID is in the process of a second grant proposal review to extend the program to FY17-18. In order to accomplish the necessary deliverables for the CLH program and provide uninterrupted programs to existing participants, CID is requesting an exemption from HRS Chapter 103D as there are no other vendors which have the familiarity, breadth of knowledge, teaching capacity and industry expertise and reach than this current vendor. The work being delivered is highly specialized. CID is requesting an exemption from procurement for Michael Palmieri dba Michael A. Palmieri to engage for another 18 month period beginning June 29, 2016 through December 31, 2017. Vendor has developed content and coaching methodologies for the highly successful program, while demonstrating a level of excellence, performance, along with all deliverables necessary to assist CID in qualifying for the matching Federal grant funds.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
A Request for Proposals (RFP) No. RFP-CID-15-02 for professional services for the management and execution of the immersive and Ideation components of the Creative Lab Hawaii Accelerator Program FY15-16 was posted on May 4, 2015.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Georja Skinner	CID	586-2364	georja.skinner@dbedt.hawaii.gov
David Nada	CID/ACDB	587-2754	david.i.nada@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
 I certify that the information provided above is, to the best of my knowledge, true and correct.*


 Department Head Signature

5-17-16
 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/24/16

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 6/29/2016 to 6/28/2017 with the understanding that the department has determined it is not advantageous to conduct a competitive procurement based on Michael Palmieri, dba Michael A. Palmieri as the only organization with the breadth of knowledge, teaching capacity and industry expertise to coordinate and manage the Creative Lab Hawaii program and provide existing participants uninterrupted services. This approval is for the solicitation process only. HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e., vendor is required to show proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Proof of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Carey Ann Sasaki at 586-0575, or careyann.r.sasaki@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

6/3/16

Date