

**STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

**Received by  
State Procurement Office  
05/19/2016**

**TO:** Chief Procurement Officer

**FROM:** Department of Transportation/Highways Division  
*Name of Requesting Department*

*Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:*

1. Describe the goods and/or services:  
Albizia tree trimming on the Island of Hawaii.

*dk s/s/2016*

|  |  |                                       |
|--|--|---------------------------------------|
| 2. Vendor/Contractor/Service Provider: | Hawaii Electric Light Co., <del>LTD.</del><br><i>Company, Inc.</i> | 3. Amount of Request:<br>\$ 4,500,000 |
|--|--|---------------------------------------|

|  |               |   |
|--|---------------|---|
| 4. Term of Contract From: Date of Approval | To: 6/30/2018 | 5. Prior SPO-007, Procurement Exemption (PE): |
|--|---------------|---|

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:  
Hawaii Electric Light Co., LTD. ("HELCO") is currently performing albizia mitigation on the Island of Hawaii to reduce the potential risk of these 200 foot high trees from falling and damaging utility lines and blocking roads. The Department would like to partner with HELCO by providing additional funding for their effort, since the tree damage is not only isolated to the power lines, but also to our roadways.

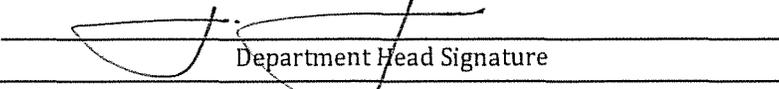
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
The Department will be entering into an agreement with HELCO to fund their on-going operations.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name        | Division/Agency | Phone Number | e-mail address      |
|-------------|-----------------|--------------|---------------------|
| Jamie H. Ho | Highways/DOT    | 587-2185     | jamie.ho@hawaii.gov |
|             |                 |              |                     |
|             |                 |              |                     |

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.*

 \_\_\_\_\_  
Department Head Signature

\_\_\_\_\_ 5.19.16  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 05/24/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

Chief Procurement Officer (CPO) Comments:

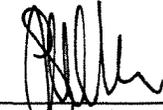
Approval is granted for the period June 2016 (date of approval) to 6/30/2018, with the understanding that the department has determined that it is in the best interest of the State to partner with Hawaii Electric Light Company, Inc. (HELCO) to perform albizia tree trimming on the Island of Hawaii. Approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) for all contracts awarded and award is required to be posted on the Awards Reporting System. Copies of the compliance verification and the award posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stacey Kauleinamoku at 586-0571, or [stacey.l.kauleinamoku@hawaii.gov](mailto:stacey.l.kauleinamoku@hawaii.gov).

Approved

Disapproved

No Action Required

 \_\_\_\_\_  
Chief Procurement Officer Signature

\_\_\_\_\_ 6/17/16  
Date