



Received by
State Procurement Office
05/20/2016

STATE PROCUREMENT OFFICE
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer
FROM: Department of Business, Economic Development & Tourism
Name of Requesting Department

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number: PE15-050SK
2. Vendor/Contractor/Service Provider Name: RS&H, Inc.

3. Describe the goods and/or services:
A spaceport application will be prepared and provided to the Federal Aviation Administration (FAA) Office of Commercial Space Transportation (AST) to license the Kona International Airport as a spaceport to support commercial horizontal Reusable Launch Vehicles (RLV). The license application will follow the procedures outlined in 14 CFR Part 413 and be based on guidance provided in 14 CFR Part 420 "License to Operate a Launch Site."

4. Explain in detail what is being amended:
Exemption # PE15-050SK and Contract #64292 with RS&H, Inc. is terminating on May 31, 2016 and we are requesting a seven month extension to our exemption and contract to December 31, 2016.

5. Amended contract price for this request: \$ No Cost Extension.

6. Explain in detail why the amendment(s) are necessary:
This amendment is necessary to allow for completion and support of the Hawaii Spaceport Operator License Application through the six month FAA review period following the application submission. This process was not accomplished within the period of the exemption and contract period due to the numerous reviews of the NEPA Draft Environmental Assessment by the FAA.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
 *Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	Email address
W. Jeffrey Pang	OAD	586-2399	jeffrey.pang@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

Mary Alice Evans
 for Department Head Signature

5-18-16

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 05/23/16

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 6/1/2016 to 12/31/2016, and is for the solicitation process only. Pursuant to HRS §103D-310(c) and HAR §3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stacey Kauleinamoku at 586-0571, or stacey.l.kauleinamoku@hawaii.gov.

Approved Disapproved No Action Required

[Signature]
 Chief Procurement Officer

5/31/16
 Date