



Received by
State Procurement Office
05/10/2016

STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Department of Health
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:

The Contractor will provide specialized training on the Pathways Housing First model, which is an evidenced based practice, to individuals of the Hawaii Pathways Project, who are responsible for providing access to services to clientele with substance use or co-occurring substance use and mental health disorders and homeless veterans with Severe Mental Illness or co-occurring substance use and mental disorders, on the island of Oahu.

2. Vendor/Contractor/Service Provider Pathways to Housing Inc., dba Pathways to Housing National, Inc.	3. Amount of Request: \$ 63,392.00
--	---------------------------------------

4. Term of Contract From: 30-Sep-15 To: 29-Sep-16	5. Prior SPO-007, Procurement Exemption (PE):
---	---

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

The evidenced based program (ebp) - Pathways Housing First, hereon Pathways, was founded by Dr. Sam Tsemberis in 1992. This model operates on the premise that housing is a basic right and aspires to change the practice of mental health and homeless services by: (1) Providing immediate access to permanent housing, without preconditions; (2) Providing support and treatment based on choice and services that support recovery, social inclusion, and community integration; and, (3) Conducting research and training to develop best practices for recovery-oriented care. The model has been duplicated and implemented to meet fidelity in several states including Washington D.C., Pennsylvania, and Vermont, providing the Pathways efficacy across various urban and rural contexts. As the founder and developer of the ebp Pathways, Dr. Tsemberis and the members of Pathways to Housing, Inc. (dba Pathways to Housing National, Inc.) are the only qualified individuals to provide training on the model and how to conduct fidelity checks; and technical assistance to address issues relating to implementation of the model while maintaining fidelity; in addition to meeting the specific needs and challenges faced in Hawaii (i.e.: lack of housing inventory). For the reasons previously mentioned, ADAD determined it was not practical for the department to procure by competitive means.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The Contractor was identified in the State's proposal to the Substance Abuse and Mental Health Services Administration (SAMHSA) Center for Mental Health Services (CMHS) Cooperative Agreement to Benefit Homeless Individuals (CABHI) for States grant in 2013. Budget justification forms identified the Contractor as the trainer/consultant to the Hawaii Pathways Project service Team. Dr. Tsemberis and the members of Pathways to Housing, Inc. (dba Pathways to Housing National, Inc.) was identified as the only qualified individuals to provide training on the ebp Pathways model, to conduct fidelity checks and provide technical assistance to address issues relating to implementation of the model while maintaining fidelity. As a result, the State of Hawaii was awarded the CABHI Cooperative Agreement in a Notice of Award (TI1025340-01) dated 9/20/13.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).
 *Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Terri Nakano	ADAD/TRB	692-7511	terri.nakano@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
 I certify that the information provided above is, to the best of my knowledge, true and correct.*


 Department Head Signature

MAY - 9 2016

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/16/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

See next page for CPO Comments, determination, signature, and date.

CPO COMMENTS: Request is returned with no action required as the department has decided to withdraw their request. However, DOH/ADAD is required to submit Form SPO-016, Report of Procurement Violation: Findings and Corrective Action and/or Request for After-the-Fact Payment, no later than 30 days after this request is signed and dated by the Chief Procurement Officer. This is due to the following procurement violations which were identified after reviewing the documents received. The list of exemptions pursuant to HAR 3-120-4, Exhibit A, Exemption No. 3, shall be used for training purposes only. In this case, the Scope of Services for prior DOH Contract Number MOA-2014-01 covered consulting services in addition to training. The department also did not utilize HAR 3-122, Subchapter 4.5 or conduct the appropriate procurement prior to naming the contractor in the Federal grant proposal.

If there are any questions, please contact Kevin Takaesu at 586-0568 or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

6/2/16

Date